

## **Regular Town Council Meeting December 14, 2015 6:00 p.m.**

A regular session of the Sheridan Town Council Meeting was called to order by Mayor Tom Shaffer at 6:05 pm. Council members Paul Kramer, Bob Stump, and Mark McLaughlin, Public Works Director Curtis Green and Clerk Gail Leary were present.

Guests: Eileen Pearce, Roger Thompson and Robert Brown.  
Pledge of Allegiance.

The minutes from November 9, 2015 council meeting were reviewed. Mayor Shaffer asked that there be an amendment to the American Tower lease agreement entry to replace the verbiage with an increase in base rate to \$7500/year with a 3% yearly escalation. Paul Kramer moved to accept the minutes with the amendment as presented. Bob Stump seconded. No discussion. **Mayor Shaffer called the question for council members:** Paul Kramer voting yes and Bob Stump voting yes. Mark abstained as he was not at the previous meeting. The motion passed.

The financial and delinquent reports were reviewed by the council. Mark McLaughlin moved to accept the financial and delinquent reports as presented. Bob Stump seconded. **Mayor Shaffer called the question for council members:** Mark McLaughlin voting yes, Paul Kramer voting yes, and Bob Stump voting yes. The motion passed.

### **Department Reports**

#### **Fire Dept**

Mayor Shaffer read the Fire Chief's report. The department lost 4 firefighters. Ted feels that the citizens in the Town needs to engage in community service and volunteer.

The Christmas stroll was successful. The department served chili, hot apple cider and cookies as a way to say thanks to the community. Smoke detectors and fire extinguishers were given away to those who needed them. This equipment was purchased with a grant that the department received.

Elections will be held on January 14, 2016 for Fire Chief and Secretary/Treasurer. The department is back to basics and fundamentals.

Priorities for the department are recruitment, retention, equipment SCBAs and training.

#### **Sheriff**

Sheriff Roger Thompson reviewed the 20 calls and 4 traffic stop in Sheridan for the month of November 2015. There were 2 accidents, 4 citizen assist, 1 civil standby, 1 coroner call, 2 disturbance, 2 suspicious circumstance, 1 threat/harassment, 2 traffic complaints, 1 vandalism, 2 wildlife complaint, 2 welfare checks. The Madison County Sheriff's office spent 74.5 hours in the Town of Sheridan.

Sheriff Thompson reported that they are seeing an increase the drug Meth coming back into the County. He encouraged the residents to be proactive and lock things up.

A deputy will be graduating and Dan Birdsill will be retiring in 2016. The County has hired Dustin Tetarault to take over the DES. He will start now and train with Chris Mumme.

There was a discussion on volunteerism and the nationwide problem.

#### **Library**

Mayor Shaffer read the Library report. Friends of the Library held the annual Oktoberfest in the Episcopal Hall with 50 people in attendance. A book sale was held on October 30-31st and November 2nd. Canvas book bags are being sold. The Friends had a thank you party for supporters November 29, 2015

#### **Public Works**

Moore Lanes sewer main needed repairing on the Town's side. The sewer line was replaced with an 8" water pipe. Tom and Curtis will be meeting with 3 Rivers Communication as Mastec, hired by 3Rivers to put fiber in, cut through the sewer main in five places. Randy Brown will do the work.

The Baseball Park small field lowest bid to replace the sprinkler system was \$5800 from Dick Flager. Curtis Green is to proceed ahead and get on the docket for this in 2016 with Mr. Flager.

Thirty-four trees for the Lagoon site will be ordered this Spring. There was a discussion on 2' or 7' trees.

#### **Attorney**

Mayor Shaffer talked with Stephanie Kruer, attorney and she informed him the contract is done between the Park Board and Pool Advisory Committee.

American Towers will send a contract that then will be reviewed and adjusted by the Town and our attorney.

#### **Clerk**

MMIA/LGC Regional training for Town council and staff will be in Dillon on January 20, 2015 9:00-4:00. Gail will register Curtis, Tom, Bob, Mark and herself. Paul needs to check on his schedule.

#### **Boards and Committees**

##### **MSIT**

The MSIT was awarded the \$5000 grant for garbage containers and bicycle racks.

#### **Park Board**

Mayor Shaffer said our insurance will not cover the liability for the Pool staff as we lease it to the Park District for management but will cover the property as it is Town owned.

**Public comment not on the agenda**

By the end of December 2015, we should hear whether the Library received the Community Development Block Grant from the State.

**Public comment on the agenda**

None

**Business before the Council for Consideration**

***Old Business***

*1. American Tower lease agreement*

Mayor Shaffer said that we will wait until American Towers presents a contract to us and then Stephanie Krueer will review and run it by our insurance MMIA.

*2. Interlocal Court update*

Mayor Shaffer talked with the County about an interlocal court contract with Madison County involving Virginia City, Twin Bridges and Sheridan. A fee was discussed for each of us to pay for the Judge and his continuing education and possibly one day a month use of the court room. Discussion. It was decided that the Town should meet with the other entities and see what they are considering. Bob Stump feels this is an important venture. Mayor Shaffer expressed some concerns as to whether we should move forward on this matter. Mayor Shaffer will try and set up a time to have the Judge come and talk to the Council.

***New Business***

*1. Great West Engineering- Engineering services Task order #1 \$30,000; EJCDC Contract/Water System PER.*

Mayor Shaffer explained this is for professional on call services for a water PER. The PER will evaluate our water infrastructure and determine our needs and priorities. The Town has received two grants to help defray the cost. (\$15,000 TSEP and \$5,000 DNRC) The Town will have to come up with \$10,000.

*2. Review letters of interest for vacant council seat*

Mayor Shaffer reported that the Town had 3 interested people in the council seat: Bob Brown, Peter Rossiter and Michael Walters. The council received the 3 letters and reviewed the candidates. Discussion. Mayor Shaffer was glad to see that there were 3 interested people in the council seat.

*3. Appointment of Council President.*

Mayor Shaffer, Councilmen Mark McLaughlin and Paul Kramer agreed that Bob Stump would be a good replacement for Nick as Council President. Bob agreed to accept the position.

**Business before the council for disposition.**

*1. Task order #1 Great West Engineering Service \$30,000.*

Mark McLaughlin moved to accept Task order #1 for \$30,000. Paul Kramer seconded. Bob Stump asked if there was a due date when everything had to be completed. July 30, 2016 is the due date. No further discussion. **Mayor Shaffer called the question of the council:** Mark McLaughlin voting yes, Bob Stump voting yes and Paul Kramer voting yes. The motion passes.

*2. Appointment of vacant council seat for 2 years (2017)*

Paul Kramer motioned to appoint Michael Walters to the vacant council seat. Mark McLaughlin seconded. No discussion. **Mayor Shaffer called the question of the council:** Mark McLaughlin voting yes, Paul Kramer voting yes and Bob Stump voting yes.. The motion passes.

**Council Report**

Paul Kramer will be updating the accounts at the Ruby Valley National Bank to add Thomas Shaffer and Bob Stump. The paperwork should be complete soon.

Bob Stump complimented Curtis Green for the snow plowing. It looks great! If there is something Bob can help with let him know.

The skating rink at the Baseball Park was discussed. It does not hold water at the present time. Curtis will take a look at it in early Spring.

**Mayors Report**

Blackboard Connect emergency service call system is due for renewal and Mayor Shaffer feels we should not renew. It was agreed upon by the council to not renew our contract. Gail will notify them.

Ordinance #118 will be emailed out to all the council. The Mayor asked each of council to review it and send your recommendations for updating Ordinance #118. A meeting will be forthcoming to discuss the changes.

MMIA risk management person came down and talked with Mayor Shaffer and Curtis. Safety training, a second public works person and equipment to keep our employees safe were discussed. The focus was to minimize our risk for the Town.

**WARRANTS December 2015**

CURTIS A. GREEN		2331.21
GAIL LEARY		1460.94
THOMAS L. SHAFFER		331.60
WILLIAM TALBOTT		1335.97
ED COMP ST OF MT OF DEFERRED	COM	800.00
EFTPS ENROLLMENT PRO	CESS	4445.31
PERS		1505.91
DEPT OF REVENUE		399.00

3 RIVERS COMMUNICATION	258.05
3 RIVERS COMMUNICATIONS (L)	220.50
ALLHANDS AUTO CLINIC, LLC	107.86
AMERICAN EXPRESS	891.74
ENERGY LABORATORIES INC.	45.00
FRONTLINE AG SOLUTIONS, LLC	752.00
HD SUPPLY WATERWORKS, LTD.	586.25
MONTANA RAIL LINK INC.	100.00
MONTANA RURAL WATER SYSTEMS	200.00
NORTH WESTERN ENERGY	325.18
NORTHWESTERN ENERGY	9334.12
NORTHWESTERN ENERGY-DECORATIVE LIGHTS	113.84
PACIFIC STEEL & RECYCLING	111.04
ROTO-ROOTER SEWER-DRAIN SERVICE	325.00
SHERIDAN AUTO PARTS INC	32.22
TAMI'S CLEANING SERVICE	100.00
US BANK-Spa Lockbox-WRF loan	100037.50
WALTER'S ACE HARDWARE	49.99
WEX BANK	147.19
ALLHANDS EXCAVATION L.L.C	12155.00
CRAIG A. SHEPHERD	2800.00
KRUER LAW FIRM, P.C.	28.01
MT DEPT OF ADMINISTRATION-LGS	550.00
NORTHWESTERN ENGERY-SEWER	2522.02
VERIZON WIRELESS	90.65
BROWN CONTRACTING HEATING & PLUMBING	3765.00
CURTIS GREEN	50.00
GAIL LEARY	50.00
NORTHWESTERN ENERGY	4982.93
POSTMASTER	280.00
WILLIAM TALBOTT JR.	50.00
MMIA-HEALTH INS	1793.28
STATE UNEMPLOYMENT INS	96.08
MMIA-WORKERS COMPENSATION	802.20
TOTAL	156362.59

The meeting was adjourned at 8:53 p.m.

Approved: Tom Shaffer, Mayor

Attest: Gail Leary, Clerk

