

Regular Town Council Meeting May 11, 2015 6:00 p.m.

A regular session of the Sheridan Town Council Meeting was called to order by Mayor Tom Shaffer at 6:00 pm. Council members Nick Pairitz, Paul Kramer, Bob Stump, Public Works Director Curtis Green and Clerk Gail Leary were present.

Guests: Macel Andersen, Sara Dunham, Eileen Pearce, Judy Zauner, Wayne Zauner, Chris Tenny, Charlie Rossiter, Janet Doornbos, Janet Marsh and Fred Phillips.

Pledge of Allegiance.

The minutes from April 13, 2015 meeting were reviewed. Paul Kramer moved to accept the minutes as presented. Bob Stump seconded with one correction under Mayors report. Mayor Shaffer suggested new verbiage to say "this issue was created by". No further discussion. **Mayor Shaffer called the question for council members:** Nick Pairitz voting yes, Bob Stump voting yes, and Paul Kramer voting yes. The motion passed.

The delinquent and financial reports were reviewed by the council. Nick Pairitz moved to accept the reports as stated. Bob Stump seconded. No Discussion. **Mayor Shaffer called the question for council members:** Nick Pairitz voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed.

Department Reports

Sheriff

Sergeant Chris Tenny reviewed the 19 calls and 1 traffic stop in Sheridan for the month of April 2015. There were 2 accident, 3 animal problem, 1 fraud, 3 citizen assist, 3 suspicious circumstance, 3 theft, 1 wildlife complaint, 4 unfounded 911 call, 3 welfare checks and 3 civil service. The Madison County Sheriff's office spent 65.25 hours in Sheridan.

Library

Mayor Tom Shaffer read the Library report. In April Phase 1 archive construction almost reached completion. The HVAC system was activated in May. A meeting will take place on the shelving in May. The Library Tax Relief Gathering was held on Friday, April 17 at the Episcopal Hall.

Public Works

Curt presented the costs of a second pump for one of the lift stations. Mayor Shaffer would like to wait for now and get through the warranty time before purchasing. Discussion.

Cleaning of the inlet screen on the sewer pumps was discussed. The engineer said the screens should be maintained daily. On the recent problem the Town was required to pay for half of the bill of \$1959.90; the other half was paid under warranty. Discussion on future situations on the pumps. The Town will do some research on the screens and maintenance and what the manufacturer says and other users and numbers to see which is the best way to proceed in the future.

The public works cell phone will be switched from an I phone to a regular talk and text phone as soon as the plan allows the change without penalty.

Baseball Park

Seeding will be budgeted for the Baseball Park in the new year. The sprinkler system needs repair in the small field and holes filled and street repaired. Discussion. Helena Sand & Gravel will be dumping some road mix down at the Park in exchange for parts purchased by the Town.

Clerk

Gail thanked the council for letting her attend the Montana Clerk's Institute in Billings in May. It is always a good review and learning experience. If the Town ever wants to refinance the water/sewer RD loans for a better interest they could look at the State water/sewer revolving fund loans. (WRF,SRF)

She reminded the council that we have a election this Fall for a Mayor and 2 council seats. The 1st day to file is May 4 and the last day is July 2, 2015.

Boards and Committees

MSIT

Macel reported that one of the Town's lamp posts was sold and the extra money will be used to purchase 2 sided banners. Donations bought 10 park benches which will be placed up and down Main Street. Flower pots will be put out as soon as the sidewalks are finished.

Wording on the plaques is being worked on and orders will be made by May 21st.

Farmers Market begins Thursday, May 28th from 4:30-6:30 p.m. Music will be provided each week.

Sprinkler heads were damaged in the Main Street Park and the hope is these will be repaired in the near future. Re-planting or new sod will be looked at as soon as possible.

The Greater Ruby Valley Chamber has given a donation of \$500.00 to host a celebration for the community on the completion of Main Street.

Park District

Charlie Rossiter gave an update on the Pool. They plan to open June 15th and have hired Amber McCabe as manager.

The Park District had to raise prices for families to \$125.00 and Seniors \$65.00.

High Country Irrigation & Landscaping will be doing the mowing this year for the Pool.

Public comment not on the agenda

Janet Marsh asked the council if on Saturday night of the Sheridan Festival an event for the All Class Reunion could take place at the Main Street Park, where meals would be sold and a band would play. She asked if it would be possible to bring your own beer/wine? Discussion. Mayor Tom will look into it with our insurance coverage and get back to Janet.

"Chalk on the Walk" was discussed. The council felt this encourages graffiti.

Nick Pairitz stepped down to talk about grazing calves at the lagoon this year. He does not want to have any issues. He will put up a temporary electric fence, warning signs and not over graze. Mayor Shaffer suggested he type up an agreement and present it to the council. The Town would then post and see if anyone else is interested. Our attorney could then create the final agreement. Curtis Green said that Nick did a good job last year and that it was a good plan for fire control.

Public comment on the agenda

None

Business before the Council for Consideration

Old Business

1. Amendment to Resolution 2015-1 budget appropriations

Mayor Shaffer read Resolution 2015-2 an amendment to reflect the transfer from fund 4010 to 2341 for the Fire Dept. extrication tools.

New Business

1. Pledged Securities for quarter ending 03-31-15

Paul Kramer reviewed the pledged securities for the month ending March 2015. The analysis showed sufficient amounts pledged to the Town of Sheridan for their accounts at RVNB.

2. Wayne Zauner-construction/awning on 108 N. Main Street

Judy Zauner presented Wayne's proposal of building an awning at 108 N Main Street. Size, over hang and gutters were discussed. He will arrange to talk with the Towns Public works director Curtis Green on specifics.

3. New ownership/meter pit/contract-Jack Daughtery Insurance-114 S. Main Street

The property was separated from the Stockman Bar property and a new service was installed with its own town meter. The legal MOU was read by Mayor Shaffer on 114 S Main Street property.

4. Employee COLA/insurance premium increase.

COLA factor is 1.6% and the employees health premium will be going up approximately \$25.00/month per employee.

Business before the council for disposition.

1. Construction/awning-108 N. Main Street

Nick Pairitz motioned to allow an awning to be installed at 108 N. Main St. Paul Kramer seconded. A gutter will be put up. Tom and Curtis will work with Mr. Zauner. **Mayor Shaffer called the question of the council;** Nick Pairitz voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed.

2. J Daughtery Insurance contract-114 S. Main Street

Paul Kramer motioned to have Mayor Shaffer sign the MOU with property at 114 S Main Street. Bob Stump seconded. No discussion. **Mayor Shaffer called the question of the council;** Nick Pairitz voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed.

3. Resolution 2015-2 amending 2015-1

Bob Stump moved to accept as presented. Nick Pairitz seconded. No discussion. **Mayor Shaffer called the question of the council;** Nick Pairitz voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed.

4. Employee COLA/insurance premium increase

Paul Kramer moved to approve the COLA (1.6%) and employee health insurance increase. Bob Stump seconded. No discussion. **Mayor Shaffer called the question of the council;** Nick Pairitz voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed.

Council Report

Paving should start May 18th weather permitting. Concrete should be complete this week. There will not be any time to do any private driveways.

Thanks to Curtis for all his hard work.

Mayors Report

Mayor Shaffer would like to move forward for a 10-15 hour job position in public works to help Curtis. Discussion. The council supports his idea and it will be advertised in the paper, posting boards and job service.

A new electronic posting board is coming for posting emergencies and events. It will be 4x8 and reside a little farther up W. Poppleton Street to the east. Chris Mumme is the grant administrator. The grant awarded was around \$13, 500 and the school will put in the remainder of the money.

Helena Sand and Gravel paid to a customer on Water Street a check for damages to his sewer service.

Fred Phillips, engineer with Great West Engineering talked to the council about getting in the grant cycles for TSEP, CDBG and DNRC for 2015. TSEP \$15,000 with a match of \$15,000. CDBG \$30,000 3 to 1 matching funds not available for PER. DNRC \$10,000 a very competitive grant and Fred did not know how we would rank.

Fred explained the process and updating our documents such as water system PER, growth plan, etc.

The council would like to have Fred put together the grant application for TSEP and CDBG for this grant cycle.

WARRANTS May 2015

RAHN ABBOTT	614.68
CURTIS A. GREEN	2704.41
GAIL LEARY	1618.59
THOMAS L. SHAFFER	331.60
WILLIAM TALBOTT	1161.97
DEFERRED COMP	300.00
FEDERAL TAX -EFTPS	3075.78
PERS	1487.04
DEPT OF REVENUE	426.00
3 RIVERS COMMUNICATION	357.12
AMERICAN EXPRESS	2006.27
AMERICAN WELDING & GAS, INC.	13.80
BEAVERHEAD GLASS	89.75
BLACK MOUNTAIN SOFTWARE, INC.	2058.00
BRIDGER COMMUNICATIONS	655.00
BROWN CONTRACTING HEATING & PLUMBING	1269.84
CORRINE JENSEN	350.00
EMPIRE OFFICE MACHINES	95.00
ENERGY LABORATORIES INC.	20.00
GAIL LEARY	590.45
HEIMAN FIRE EQUIPMENT, INC.	2900.90
GREAT FALLS PUBLIC LIBRARY	21.99
KRUER LAW FIRM, P.C.	438.38
L&J PLUMBING, INC.	575.44
MADISON COUNTY FINANCE DEPARTMENT	1281.19
MONTANA LEAGUE OF CITIES AND TOWN	205.44
NORTH WESTERN ENERGY	308.00
NORTHWEST PIPE FITTINGS,INC	187.36
NORTHWESTERN ENERGY	3769.30
NORTHWESTERN ENGERY-SEWER	128.05
POSTMASTER	185.00
SHERIDAN AUTO PARTS INC	108.48
TAMI'S CLEANING SERVICE	100.00
TOM SHAFFER	377.61
USEMCO	979.95
UTILITIES UNDERGROUND LOCATION CE	34.58
VERIZON WIRELESS	89.67
VOLT ELECTRIC, LLC	83.22
WALTER'S ACE HARDWARE	134.69
WEX BANK	397.68
MMIA-HEALTH INS	1163.60
TOTAL	32695.83

The meeting was adjourned at 9:07 p.m.

Approved: Tom Shaffer, Mayor

Attest: Gail Leary, Clerk

