

## **Regular Town Council Meeting October 19, 2015 6:00 p.m.**

A regular session of the Sheridan Town Council Meeting was called to order by Mayor Tom Shaffer at 6:05 pm. Council members Nick Pairitz, Paul Kramer, Mark McLaughlin, Bob Stump, Public Works Director Curtis Green and Clerk Gail Leary were present.

Guests: Mark LaYacona, Sara Dunham, Kendra Horn, Eileen Pearce, Roger Thompson, Janet Doornbos, Abbi Lee, Zoe Lee and Mox Lee.

Pledge of Allegiance.

The minutes from September 21, 2015 Town Council Meeting and September 24, 2015 Special Council Meeting were reviewed. Mark McLaughlin moved to accept the previous meeting minutes as presented. Bob Stump seconded. No discussion. **Mayor Shaffer called the question for council members:** Nick Pairitz voting yes, Mark McLaughlin voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed.

The financial and delinquent reports were reviewed by the council. Paul Kramer moved to approve the financial and delinquent reports as presented. Nick Pairitz seconded. Mark McLaughlin asked about a few large owning customers. Notice for shutoffs will be going out tomorrow. **Mayor Shaffer called the question for council members:** Nick Pairitz voting yes, Paul Kramer voting yes, Mark McLaughlin voting yes and Bob Stump voting yes. The motion passed.

### **Department Reports**

#### **Sheriff**

Sheriff Roger Thompson reviewed the 15 calls and 3 traffic stop in Sheridan for the month of September 2015. There were 1 assault, 1 burglary, 4 citizen assist, 1 civil standby, 1 disturbance, 1 fraud/identity theft/scam, 1 no contact/OP violation, 1 suspicious circumstance, 1 theft, 1 threat/harassment, 1 unfounded 911, 1 vandalism and 4 civil service. The Madison County Sheriff's office spent 109 hours in the Town of Sheridan.

Mayor Shaffer's mentioned that during his Q&A open forum the people inquired about the fast speed around Town. The Sheriff department is down one person and hopes to dedicate their staff towards traffic complaints in the county when this individual returns. They should be fully staffed by Spring of 2016.

Parking in the yellow marked area on Main Street was discussed and the Sheriff said he has discretion to ticket or not. Discussion. Sheriff Thompson said that with no signage it may be hard to fight .

#### **Library**

Mayor Shaffer read the Library report. In September, the CDBG planning grant application for the joint Library/Senior Center project was filed. The Fall Ice Cream Social was held in the Kiwanis Park on Sept 13 and the Oktoberfest was held at the Episcopal grounds on October 10th. The Board President Cynthia Shackleton has resigned, citing family issues. The Board will be recruiting new trustees in the coming months.

#### **Public Works**

A unannounced spot inspection was done on the Town shop by 2 men from the Dept of Labor & Industry. A few items were mentioned: open outlet, flammable containers, damaged extension cord, grinder without guards and materials up high, otherwise the shop looked good. Mayor Shaffer had the outlet fixed. The flammables will be put in a metal cabinet. The extension cord was thrown away and the grinder will not be used. Safety training for Curtis will be arranged.

It is time for inspection inside the water tank. Curtis received a bid of \$2700 to dive the tank. He wants to make sure there will be no contamination to our water system, as we do not chlorinate anymore, before he schedules the inspection.

A backflow prevention device will need to be put on the sprinkler systems in all of our Town Parks.

#### **Clerk**

A handout was given to the Town Council regarding executive or closed sessions and minutes. As of October 1, 2015 all executive or closed sessions of the Town Council will need minutes to be taken according to the MCA 2-3-212. These minutes will not be available for inspection except pursuant to a court order.

#### **Boards and Committees**

##### *Park Board/Pool Advisory Committee-Lease agreement*

Janet Doornbos gave an update after the Commissioners meeting on the agreement. There is still some work to be done on the agreement before it can be signed by all parties. Janet will stop off a copy of the Park District Liability Insurance Policy. It was agreed that clarification needs to be done on who covers what between the Town and Park District on the Pool property. The Town's insurance MMIA, the County and Town attorneys will all review the document.

The Park Board's next meeting is at the Community Hall in Alder on October 23, 2015 at 8:30 a.m.

##### *Skateboard Committee*

Kendra Horn said the committee is waiting on the Town to give the go ahead on location of the project. Mayor Shaffer said he would like the communities input on the Skateboard Park and location. There will be an input meeting on the Skateboard Park with the public on November 2, 2015 at 4:00 p.m. Town Hall. A walk about of the 2 properties will take place following discussion.

#### **Public comment not on the agenda**

None

**Public comment on the agenda**

None

**Business before the Council for Consideration**

***Old Business***

**1. American Tower proposed lease agreement**

Tom talked with the gentleman from American Towers and they are trying to secure a longer lease with us or purchase. He did not get the information here for the Council Meeting.

**2. Maddison Meats demolition proposals**

The bids are not ready yet on this demolition. 5 local people were contacted for bids on this project and only 3 responded. Bids range between \$12,000 - \$25,000. The Mayor feels Mark LaYacona, new owner of Jensen Market, should be involved in this process.

**New Business**

**1. RVNB pledged securities**

Paul Kramer reviewed the pledged securities for the Town as of 9-30-2015. The analysis reflects that there is sufficient amount of pledged securities to the Town of Sheridan. Required securities is \$445,811.78 on net deposit of \$891,623.55. We are secure for \$479,497.99.

**Business before the council for disposition.**

**1. Park Board/Pool Advisory Committee-Lease agreement-TABLED**

**2. American Tower lease agreement-TABLED**

**3. Maddison Meats demolition proposals-TABLED**

**Council Report**

Paul Kramer asked about the water issue behind Serendipity. Trevor Brown had checked this out for the Town and it was determined that the Town had plenty of pressure. It was suggested that Serendipity dig and put in a new service line to the Town Main. This is up to the individual owners. Discussion.

Nick Pairitz mentioned there is a free safety training workshop that is State sponsored we may want to attend. He will forward the information onto the Mayor and Public works.

**Mayors Report**

The new Commnet Tower is up, fiber optics is in and power. A meter loop is still needing to be completed by Commnet for electrical power.

A letter has been sent to the Campbell's by the Towns attorney.

**WARRANTS October 2015**

|                                       |         |
|---------------------------------------|---------|
| RAHN ABBOTT                           | 189.16  |
| CURTIS A. GREEN                       | 2041.10 |
| GAIL LEARY                            | 1599.62 |
| THOMAS L. SHAFFER                     | 331.60  |
| WILLIAM TALBOTT                       | 1264.16 |
| DEFERRED COMP                         | 300.00  |
| FEDERAL TAX- EFTPS                    | 2677.68 |
| PERS                                  | 1384.70 |
| DEPT OF REVENUE                       | 375.00  |
| CURTIS A. GREEN                       | 421.95  |
| PAUL R. KRAMER                        | 636.45  |
| GAIL LEARY                            | 579.65  |
| THOMAS L. SHAFFER                     | 618.82  |
| ROBERT C. STUMP                       | 407.57  |
| 3 RIVERS COMMUNICATION                | 249.71  |
| 3 RIVERS COMMUNICATIONS (L)           | 105.71  |
| AMERICAN EXPRESS                      | 1718.37 |
| DEPARTMENT OF ENVIRONMENTAL QUALITY   | 800.00  |
| ECONO SIGNS                           | 429.04  |
| EMPIRE OFFICE MACHINES                | 50.00   |
| ENERGY LABORATORIES INC.              | 20.00   |
| FRONLINE AG                           | 9000.00 |
| KRUER LAW FIRM, P.C.                  | 691.60  |
| MADISON COUNTY FINANCE DEPARTMENT     | 1277.57 |
| MOUNTAIN BUILDING CENTER              | 2195.00 |
| NORTH WESTERN ENERGY                  | 239.00  |
| NORTHWESTERN ENERGY-DECORATIVE LIGHTS | 74.34   |
| NORTHWESTERN ENGERY-SEWER             | 2895.95 |
| R.E. MILLER & SONS, INC               | 728.00  |
| SAFEGUARD BUSINESS SYSTEMS            | 695.83  |
| SHERIDAN AUTO PARTS INC               | 15.75   |
| SOUTH WEST SEPTIC                     | 85.50   |
| TAMI'S CLEANING SERVICE               | 100.00  |
| THE MADISONIAN LLC                    | 34.00   |
| UTILITIES UNDERGROUND LOCATION        | 23.66   |
| VERIZON WIRELESS                      | 90.35   |

|                             |          |
|-----------------------------|----------|
| WALTER'S ACE HARDWARE       | 122.88   |
| WEX BANK                    | 287.59   |
| ALLHANDS EXCAVATION L.L.C   | 1470.00  |
| NORTHWESTERN ENERGY         | 4525.67  |
| PETTY CASH                  | 42.59    |
| POSTMASTER                  | 329.00   |
| SOUTHWEST WEED CONTROL INC. | 2338.00  |
| MMIA- HEALTH INS            | 1793.28  |
| DEAN DERRYBERRY             | 135.52   |
| MARK A. MCLAUGHLIN          | 542.10   |
| NICK P. PAIRITZ             | 578.80   |
| TOTAL                       | 46512.27 |

The meeting was adjourned at 7:36 p.m.

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Approved: Tom Shaffer, Mayor

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Attest: Gail Leary, Clerk

