

Regular Town Council Meeting February 8, 2016 6:00 p.m.

A regular session of the Sheridan Town Council Meeting was called to order by Mayor Tom Shaffer at 6:00 pm. Council members Paul Kramer, Bob Stump, Mark McLaughlin, Mike Walter, Public Works Director Curtis Green and Clerk Gail Leary were present.

Guests: Eileen Pearce, Roger Thompson, Fred Phillips, Kathy Shepherd, Janet Doornbos, Mark LaYacona, Amanda LaYacona, Caitin Avey, Heidi Giem.

Pledge of Allegiance.

The minutes from January 11th council meeting and work meetings January 13th and 26th were reviewed. Mark McLaughlin moved to accept January 11th, 13th and 26th minutes as presented. Bob Stump seconded. No discussion. **Mayor Shaffer called the question for council members:** Paul Kramer voting yes, Bob Stump voting yes, Mark McLaughlin voting yes and Mike Walter voting yes. The motion passed.

The financial and delinquent reports were reviewed by the council. Paul Kramer moved to approve the reports as presented. Bob Stump seconded. No discussion. **Mayor Shaffer called the question for council members:** Mark McLaughlin voting yes, Paul Kramer voting yes, Bob Stump voting yes, and Mike Walter voting yes. The motion passed.

Department Reports

Sheriff

Roger Thompson reviewed the 101.75 hours spent in Sheridan for the month of January 2016. The Madison County Sheriff's office responded to 23 calls and 2 traffic stops. The calls included: 2 alarm-fire/smoke, 1 animal problem, 2 assaults, 2 citizen assists, 1 coroner call, 7 suspicious person/circumstances, 2 thefts, 1 traffic complaint/road hazard, 3 unfounded 911 calls, 1 welfare check, 1 wildlife complaint and 1 civil service.

Public Works

Volt Electric's bid to do a 200 amp service down at the sewer lagoon is \$1020.00. Chet Graham has been called about drilling a water well at the lagoon site but Curt has not heard back from him.

The western mule hoist will be ordered and installed for somewhere around \$6200.00.

A digital water meter for the pump house has been ordered and will cost \$4251.00. It was allocated in the 2015-2016 budget. Discussion.

Clerk

Heidi Giem, Amatics CPA Group, reviewed the audit from July 2014-June 2015. Amatics gave the Town a clean opinion. This year the Friends of the Library were included as a component unit. The figures for the Friends building project was reported separately out of the Town's figures on our annual audit report. The Friends will need to be audited each year with our audit at the cost of an additional \$1500. A thanks was extended to Gail for keeping things running well.

Mayor Shaffer asked about reporting on a financial survey that was not mandatory but voluntary for the Town. Heidi said it did not affect her work if it was not done.

Boards and Committees

MSIT

MSIT had their annual meeting which was well attended and asked themselves where they should go moving forward? They will serve the community and help some of the other entities in town such as: the hospital, fire department, pool and library. They will be scaling back some. Primary goals will be to get the North entrance sign in and use the \$5000 grant from the Dept of Commerce to purchase some nice garbage cans and bike racks for Main Street. The Wine Fest will be sometime in the Fall.

MSIT will network with other non-profits and collaborate with the Town. Kathy thanked Mayor Shaffer for his work.

New officers are: Kathy Shepherd President, Kay Colwell Vice president, Kathy Shaffer Secretary and Macel Anderson Treasurer.

Skateboard Committee

Mayor Shaffer reported that the committee is putting their efforts into Virginia City instead of Sheridan.

Park District

Janet Doornbos reported that the Park district has entered into a one year lease with the Pool Advisory Group to manage the summer season 2016. The Park District, Pool advisory group and the Town should get together and have a meeting. Janet asked the Mayor about the structures and defibrillator and if they would be covered under the Town's insurance. Mayor Shaffer said only the structures would be covered and he will inspect them before they are added to the property insurance.

Janet told everyone the Park District's job is to facilitate the funds collected and not to manage day to day operations. She is hoping for a good relationship with the Pool Advisory Group and the Town.

Public comment not on the agenda - Eileen Pearce reported that the Library board had a meeting with the Senior Center on the expansion project. They discussed usage, ownership and working out specifics of a combined unit. An RFP will be coming out soon. The project may be pushed out to 2017 depending on the RFP.

The Library Board, Senior Center Board and Town should get together. Mayor Shaffer said he would be happy to meet with them.

Public comment on the agenda-none

Business before the Council for Consideration

Old Business

1. *Pool Contract*

Mayor Shaffer reported he received the contract back from Stephanie Kruer, Attorney with MMIA's input at 4:45 p.m. today.

2. *American Tower Contract/agreement- TABLED*

3. *101 E. Hamilton Street*

An appraisal was done on the property and it was assessed at \$25,000. The next step is to gather the cost estimates for the survey and lot boundary adjustment and then the LaYacona's will propose an offer to the Town for the piece of the property they would like to buy.

LaYacona's are going to put a Brewery in the old Jensen building and employ maybe 10-12 people. Old Little Joy's will be opened late Spring with a sample brewery system. Brand and marketing will be developed.

4. *Water system PER/Task order#1, DNRC& TSEP construction grants*

Fred Phillips, Great West Engineering gave an update on the revisions to the PER. He added the water line behind the eastside business in the 100 block. The loan figures were adjusted leaving no increase to the water/sewer users in the Town. The distribution system is the priority and future would be increased storage for the Town water.

A public hearing notice will be put in the paper by Great West Engineering for the PER. Discussion.

Business before the council for disposition.

1. *Pool Contract*

Bob Stump moved to accept the lease between the Town and the Sheridan/Alder Park District as presented by Stephanie Kruer. Paul Kramer seconded. No discussion. **Mayor Shaffer called the question of the council:** Bob Stump voting yes, Paul Kramer voting yes, Mark McLaughlin voting yes and Mike Walter voting yes. The motion passed.

2. *American Tower contract/agreement-TABLED*

3. *101 E. Hamilton Street*

Mark LaYacona will contact someone to do a survey and costs. Stephanie Kruer will be contacted and the MCA checked to make sure we follow the correct procedure in a buy sell agreement. No vote at this time.

4. *2016 Fire Chief-Ted Woirhaye*

Mark McLaughlin moved to accept Ted Woirhaye as the Fire Chief for 2016. Mike Walter seconded. No discussion. **Mayor Shaffer called the question of the council:** Bob Stump voting yes, Paul Kramer voting yes, Mark McLaughlin voting yes and Mike Walter voting yes. The motion passed.

5. *Water system PER/Task order #1, DNRC & TSEP construction grants*

Paul Kramer motioned to move forward with Great West and Task order#1 for \$12,000 and to authorize the grant writing for the water system PER. Bob Stump seconded. No discussion. **Mayor Shaffer called the question of the council:** Bob Stump voting yes, Paul Kramer voting yes, Mark McLaughlin voting yes and Mike Walter voting yes. The motion passed.

Council Report

Paul Kramer brought the paperwork from Ruby Valley National Bank for updating the signature pages on the Town checking, Fire department savings and Library CD accounts. These were updated to reflect the new council changes.

Bob Stump asked if the council could schedule a work meeting to continue the review on ordinance #118 water/sewer. February 22nd at 6:00 p.m. was set as a work meeting.

Mayor's Report

Mayor Shaffer said he would be attending the Mayor's Academy on March 2nd, 3rd, and 4th in Bozeman.

Two letters were sent out to 2 property owners within the Town limits about connecting with the Town water/sewer infrastructure. One of the property owners will be coming to discuss the situation with the council next month.

Part-time help for Curtis will be pursued in the next month.

Virginia City and Twin Bridges are moving forward with an interlocal agreement for Court services with Madison County. It will cost approximately \$300-\$500/month. Mayor Shaffer asked if the council would be interested in joining the 2 Towns in this venture. It was felt that the Town can not justify the move right now.

Warrants February 2016

CURTIS A. GREEN	1904.74
GAIL LEARY	1228.02
THOMAS L. SHAFFER	331.20
WILLIAM TALBOTT	1132.84
DEFERRED COMP	800.00
FEDERAL TAX-EFTPS	2476.84

PERS	1288.26
DEPT OF REVENUE	325.00
SHERIDAN FIRE RELIEF ASSOCIATION	1350.00
3 RIVERS COMMUNICATION	253.09
3 RIVERS COMMUNICATIONS (L)	105.44
360 OFFICE SOLUTIONS	50.00
AMERICAN EXPRESS	1156.83
BEACON BUSINESS CENTER	82.80
ECONO SIGNS	106.11
ENERGY LABORATORIES INC.	90.00
GREAT WEST ENGINEERING	9397.25
GREATER RV CHAMBER OF COMMERCE	55.00
KRUER LAW FIRM, P.C.	763.75
MADISON COUNTY FINANCE DEPARTMENT	1277.57
MONTANA RAIL LINK INC.	100.00
NORTH WESTERN ENERGY	239.00
NORTHWESTERN ENERGY-DECORATIVE LIGHTS	82.32
NORTHWESTERN ENGERY-SEWER	1749.04
SAFEGUARD BUSINESS SYSTEMS	75.82
SCOTT PETERSEN	175.00
SHERIDAN AUTO PARTS INC	6.10
TAMI'S CLEANING SERVICE	100.00
UTILITIES UNDERGROUND LOCATION CENTER	3.64
VERIZON WIRELESS	90.78
WALTER'S ACE HARDWARE	243.60
WEX BANK	197.21
CURTIS GREEN	316.32
FLAGER LANDSCAPING	3400.00
MOTOR VEHICLE DIVISION	10.00
NORTHWESTERN ENERGY	4245.21
JOSEPH NOTTINGHAM	92.35
HEALTH INS-MMIA	1793.28
TOTAL	37094.41

The meeting was adjourned at 8:25 p.m.

Approved: Tom Shaffer, Mayor

Attest: Gail Leary, Clerk