

**Public Hearing
Water System PER
03-21-16 6:00 p.m.**

Present: Tom Shaffer, Mike Walter, Paul Kramer, Mark McLaughlin, Bob Stump, Curtis Green, and Gail Leary.

Guests: Ted Woirhaye, Fred Phillips, Eileen Pearce, Sara Dunham, Caitlin Avey, Roger Thompson, Lisa Bowland, Karen Talley, Randy Brown Kathy Shepherd, Chet Allinson, Stephanie Kruer.

Pledge of Allegiance.

Mayor Tom Shaffer called the Public Hearing to order at 6:03 p.m. to go over the Preliminary Engineering Report for the water system. He then turned the meeting over to Fred Phillips, Engineer for Great West Engineering (PER). Fred explained that the purpose of the Public Hearing was to get the public's comments and questions on the PER and environmental check list.

The PER reviews and evaluates the Town's water infrastructure at present. The good news is since the 2007 projects the water demands have decreased and it has improved conservation. We meet our maximum flows now but may not in the future.

The disinfection system is sufficient but no longer being used. Storage is deficient and the Town will need a 234,000 gallons of storage. It will be a future phase for the Town.

Distribution lines of the system need improvements: Water Street main, valves, hydrants and new service lines from main to meter pit; Bieler Lane with looping to Tolsen Lane, main, valves, hydrants, and new service lines from main to meter; 2" main in alley east of Main Street between Mill Street and Hamilton Street; main on Crofoot Street; and other water main values and old service lines between main and the service meters.

A new emergency generator for power at the pumphouse.

Possible funding for the water improvements would be: TSEP \$750,000, DNRC \$125,000, SRF loan with forgiveness at 2.5 % for 20 or 30 years or a Rural Development loan at 1.875% for 40 years.

Fred said they would submit The TSEP grant and DNRC grant in the Spring of 2016. If successful then design work would be done in early 2017. Construction would not start until 2018. The project would not raise any rates to customers. Environmental impact is none.

Fred asked if the public had any questions. Karen Talley asked about Crofoot Street not being in the project and the Main street line? These are in the projected project. Would the business owners have to put in service lines? Yes, the project funding will not pay for service lines.

If the project goes over or under projections it will we be taken back to the public. The funding source would adjust for an under project amount. A change order may need to be processed to adjust the project if the construction estimate exceeds the engineering estimate.

No further questions, the meeting was adjourned at 6:35 p.m.

Regular Town Council Meeting March 21, 2016 6:36 p.m.

The minutes from the regular Council Meeting on February 8th and the work meeting on February 22nd, 2016 were reviewed. Bob Stump moved to accept the minutes from February 8th and the 22nd meetings. Mike Walter seconded. No discussion. **Mayor Shaffer called the question for council members:** Paul Kramer voting yes, Bob Stump voting yes, Mark McLaughlin abstained and Mike Walter voting yes. The motion passed.

The financial and delinquent reports were reviewed by the council. Paul Kramer moved to accept the reports as presented. Mark McLaughlin seconded. No discussion. **Mayor Shaffer called the question for council members:** Mark McLaughlin voting yes, Paul Kramer voting yes, Bob Stump voting yes, and Mike Walter voting yes. The motion passed.

Department Reports

Fire Department

Ted Woirhaye gave a handout to the council with the run volume breakdown for 2015. There was 67 calls, 22 mutual aid Rural and 45 Town (29 were Life Flight landing zones assistance).

Ted is going back to square one. Fire fighting safety is Ted's priority. He feels they need 10 new SCBA packs which protects the firefighters. It is very important to give them the correct equipment. They cost about \$5800 to \$6800 for one. Total cost for 10 will be \$58,000 - \$68,000. The Sheridan local fire department tried to do an Intercap loan. The Rural department board did not approve this move as the Sheridan Fire Department has the land payment to meet. Annexation is on the back burner for now.

Two new captains have been appointed. Rahn Abbott and Rob Wallingford. Both are valuable people to the department with their training and experience.

Ted is working on doing training for live fire fighting at the fire departments land. He was re-elected as Fire Chief for 2016.

Sheriff

Roger Thompson reported and reviewed the 69.75 hours for the month of February 2016. The officers responded to 14 call and 4 traffic stops. The calls included: 3 animal problem; 2 citizen assists, 1 coroner call; 1 missing person; 1 theft, 1 threats/harassment; 1 trespassing; 2 unfounded 911 call; 1 VIN inspection and 1 warrant/arrest.

The area has calmed down since December and January. The Sheriff's department is at full force now. They are working on getting a new 911 system that will benefit the department and the county emergency notification system by April of this year.

Paul Kramer complimented Deputy Mike Tilstra on his professionalism at the jury trial recently.

Library

Mayor Shaffer read the Library report for February 2016. The Library hosted a second astronomy class. The Friends gave a reception for Nadine Pickthorn, a local wildlife artist. The Friends also hosted Chere Juisto as a speaker for a program on Montana's historic barns. This coming month there will be a seminar on end-of-life legal issues and paperwork given by Susanne Nellen, March 15, 2016 at 5:30 p.m. 3 Rivers will hold Internet classes at the Library March 19, 2016 from 10:00-4:00.

Public Works

Brian Verhow has completed the power meter loop down at the lagoon. The Western mule hoist is being installed on the Town truck.

Joe Nottingham was hired to grade some roads here in Sheridan.

Clerk

Gail attended a MPERA workshop in Butte for the new computer program change effective early May. It changes the reporting on the employees retirement using a system called ERIC.

Please take a look at the new website: townofsheridanmt.com. Gail is hoping to get the ordinances on the site in the near future.

Boards and Committees

MSIT

Garbage cans and bike racks will be ordered this week. They are black powdered coated and will match the lamp posts.

Kathy Shepherd reported that the North entrance sign should be up by Memorial Day.

Spring/summer banners are coming for the lamp posts and they will alternate them. Kathy Shepherd and Kathy Shaffer will be planting the flowers for Main Street. Farmers Market will start after Memorial Day.

A tree in the Main Street Park has ants and Kathy asked the Town what can be done. Curtis and Tom will take a look at it.

Pool Advisory

Colton Hellwinkle has been hired as Pool Manager. They are now advertising for lifeguards and training has been set up to be done in Dillon. Pool season is June 18, 2016 through Sept 4, 2016.

Public comment not on the agenda-none

Public comment on the agenda-none

Business before the Council for Consideration

Old Business

1. Campbell Property-well follow-up

Stephanie Kruer, attorney for the Town, reviewed the situation on the Campbell's property. A letter was sent to them on 10-19-15 to remove the well. There has been no response to the letter. At this time the well has not been functional. Stephanie and Mayor Shaffer have spoken about how to proceed forward.

The law gives the Council authority to make people hook-up to the Town system if they are in the Town limits. Discussion. Stephanie will call and talk with the Campbell's to see what their plans are for the property.

2. Great West Engineering-Water System PER & grant application review. Fred Phillips

Fred is writing the grant applications now for TSEP and DNRC. The paperwork should be ready for the April council meeting.

New Business

1. 3419 Hwy 287 water ordinance variance request.

Mayor Shaffer reported that a letter was sent out to the above property notifying them they would need to hook up to the water infrastructure system of the Town.

Lisa Bowland owner informed the Town that they did not know about the hook on of \$3212.00. She asked if they could stay as is until no longer usable or the house sells. She presented the Town with a variance document to release them from hooking on and water samples of the current water well.

Karen Talley, Realtor, stated the Town would have to bring the water to the Bowland's before they could hook on. This would cause a financial hardship to the Town, Bowland's and the community taxpayers.

Councilman Bob Stump said the Ordinance #118 states that the consumer is responsible to the Town mains. Discussion.

It was suggested that the Town file an exception on the property at the County and have it recorded for future situations. Attorney Stephanie Krueer informed Lisa Bowland that it is the previous owners obligation, as the seller, to notify the buyer of any exceptions. This is a public safety issue for the Town in possible cross contamination of the water system for all.

Karen Talley, Realtor, would like it clarified what this would cost the homeowner.

2. Sheridan Electronic billboard contribution request.

The billboard will be used for non-profit advertising. Cost is around \$22,000. The electric service will come off of the American Legion Hall and the School will maintain and manage the electronic board. Madison County DES will also be connected by internet and will be able to update it. This may be a valuable asset to the Town. Karen Talley asked the Town if they would like to donate to the electronic board. It should be up and running by June 2016. The money would be paid to the Sheridan School District.

3. Ruby Street Renovation Bids

The Mayor reported that there were four bids for the renovation of Ruby Street. They are: Brown Contracting Plumbing and Excavation \$28,960; JDL \$33,640; Allhand's Excavation \$28,250 and RE Miller \$34,655.50. The bids do not include gravel that will be supplied by the Town.

Each bid was reviewed for specifics and discussed. Randy Brown stated he would charge actual tonage for dumping to Dillon, which may change his bid some.

Business before the council for disposition.

1. *Water System PER*

Paul Kramer moved to approve the PER with Crofoot Street included. Bob Stump seconded. No discussion. **Mayor Shaffer called the question of the council:** Bob Stump voting yes, Paul Kramer voting yes, Mark McLaughlin voting yes and Mike Walter voting yes. The motion passed.

2. *3419 Hwy 287 water ordinance variance*

Bob Stump moved to have Curtis Green, PWD, evaluate the curb valve at 3419 Hwy 287 before we proceed with consideration of the variance. Paul Kramer asked Bob if he needed more information. Bob would like to find out for certain if there is water service there and if boring would have to be done under the highway. Discussion. Mark McLaughlin seconded the motion. No further discussion. **Mayor Shaffer called the question of the council:** Bob Stump voting yes, Paul Kramer voting yes, Mark McLaughlin voting yes and Mike Walter voting yes. The motion passed.

3. *Sheridan electronic billboard contribution*

Paul Kramer moved to donate \$1000 for the Sheridan electronic sign. Bob Stump seconded. No discussion. **Mayor Shaffer called the question of the council:** Bob Stump voting yes, Paul Kramer voting yes, Mark McLaughlin voting yes and Mike Walter voting yes. The motion passed.

4. *Ruby Street Renovation bids*

Mark McLaughlin moved to give the bid to Randy Brown. Discussion. Mike Walter asked about crushing of the millings and storing. Randy Brown asked about time frame of the project. Time frame to start the project is end of April to the first of May 2016. Paul Kramer seconded the motion. **Mayor Shaffer called the question of the council:** Bob Stump voting yes, Paul Kramer voting yes, Mark McLaughlin voting yes and Mike Walter voting yes. The motion passed.

Council Report

Mark McLaughlin asked about the new well at the Lagoon and how deep it was. It is 60 feet. Mike Walters asked if there was any plans to contain this area down at the Lagoon. It was stated not at this time.

Mayor Shaffer told the Council that Commissioner Schulz talked with him about a possible arrangement between the Town and County on use of a piece of ground down at the Lagoon site.

Mayor's Report

Mayor Shaffer told the Council that Kindred Spirits requested putting a sign up in corner of Main Street Park for advertisement of the business. Tom told them no. Discussion.

Interviews will be done for the Public Works Assistant Job. Two candidates will be interviewed, Mike A. Walter and Mike Zielinski.

Search and Rescue will close on the NRCS building on April 8, 2016.

Tom will be gone for the next meeting on April 11, 2016.

Warrants March 2016

CURTIS A. GREEN	2126.94
GAIL LEARY	1512.54
THOMAS L. SHAFFER	331.20
WILLIAM TALBOTT	1292.70
DEFERRED COMP	800.00
FEDERAL TAX EFTPS	2759.03
PERS	1453.45
DEPT OF REVENUE	380.00
3 RIVERS COMMUNICATION	257.59

3 RIVERS COMMUNICATIONS (L)	123.68
AMATICS CPA GROUP	9000.00
AMERICAN EXPRESS	2010.47
CHRISTENSEN RENTALS	96.00
ENERGY LABORATORIES INC.	26.25
GAIL LEARY	229.98
GRAHAM DRILLING, INC.	2110.49
HD SUPPLY WATERWORKS, LTD.	3469.41
MADISON COUNTY FINANCE DEPT	1277.57
McLEOD MERCANTILE	39.00
MONTANA HISTORICAL SOCIETY	65.00
MOVIE LICENSING USA	322.12
NORTH WESTERN ENERGY	239.00
NORTHWESTERN ENERGY-DECORATIVE	94.07
NORTHWESTERN ENGERY-SEWER	1788.21
POSTMASTER	140.00
TAMI'S CLEANING SERVICE	100.00
TOM SHAFFER	322.49
UTILITIES UNDERGROUND LOCATIO	5.46
WALTER'S ACE HARDWARE	108.76
WEX BANK	191.59
WOMACK'S PRINTING PLACE	259.45
AMERIGAS	300.00
BEACON BUSINESS CENTER	18.00
ENERGY LABORATORIES INC.	46.25
HD SUPPLY WATERWORKS, LTD.	1090.09
KRUEER LAW FIRM, P.C.	832.40
NORTHWESTERN ENERGY	3905.02
SHERIDAN SCHOOL DISTRICT #5	1000.00
THE MADISONIAN LLC	87.00
UTILITY SPECIALTIES INC.	4965.59
VERIZON WIRELESS	90.80
MICHAEL A. WALTER	153.33
MMIA- HEALTH INS	1793.28
TOTAL	47214.21

The meeting was adjourned at 9:28 p.m.

Approved: Thomas Shaffer, Mayor

Attest: Gail Leary, Clerk