

Regular Town Council Meeting January 11, 2016 6:00 p.m.

A regular session of the Sheridan Town Council Meeting was called to order by Mayor Tom Shaffer at 6:03 pm. Council members Paul Kramer, Bob Stump, Mark McLaughlin, Mike Walter, Public Works Director Curtis Green and Clerk Gail Leary were present.

Guests: Eileen Pearce, Roger Thompson, Ted Woirhaye, Sara Dunham, Kendra Horn, Abbi Lee, Fred Phillips, Mark LaYacona, Stephanie Kruer

Pledge of Allegiance.

Oath of Office

Mayor Tom Shaffer swore in councilmen Bob Stump for a 4 year term and swore in Michael Walter to Nick Pairitz's seat in which he will have to run at the next scheduled election in 2017 for the remainder of Nick's seat.

President Bob Stump then swore in Thomas Shaffer as Mayor elected to serve out the remaining 2 years of the past mayors seat.

Congratulations and welcome.

The minutes from December 14, 2015 council meeting were reviewed. Bob Stump moved to accept the minutes as presented. Mark McLaughlin seconded. No discussion. **Mayor Shaffer called the question for council members:** Paul Kramer voting yes, Bob Stump voting yes, Mark McLaughlin voting yes and Mike Walter voting yes. The motion passed.

The financial and delinquent reports were reviewed by the council. Paul Kramer moved to accept the reports. Bob Stump seconded. No discussion. **Mayor Shaffer called the question for council members:** Mark McLaughlin voting yes, Paul Kramer voting yes, Bob Stump voting yes, and Mike Walter voting yes. The motion passed.

Department Reports

Fire Dept

Ted Woirhaye reported no fires in the last month. The department is working on getting more volunteer firemen but it is hard getting people to commit to 2 meetings a month.

The Fire Department Election of officers is this week and then the Fire Chief will need to be approved by the Town Council.

Sheriff

Sheriff Thompson reported that the Madison County Sheriff's department spent 87.5 hours in Sheridan for the month of December 2015. They responded to 20 calls and 1 traffic stop. The calls included: 1 accident, 1 alarm-Fire/smoke/medical, 2 animal problem, 1 citizen assist, 1 disturbance, 1 gas leak/odor/fire, 1 juvenile problem/truancy violation, 1 medical aid, 1 missing person, 1 suspicious person/circumstance, 1 theft, 1 traffic complaint/road hazard, 1 unfounded 911 call, 1 VIN inspection, 4 vandalism, 1 wildlife complaint.

There is a growing Meth problem in Madison County. Sheriff Thompson reminded everyone to lock things up just to be safe. If you see anything unusual please report it to the Sheriff's office at the county.

Public Works

Curtis is looking at a western mule hoist/crane for lifting jobs. It will replace the truck bumper and cost \$5600. A truck bed mounted hoist cost \$4000. Our insurance company is driving this purchase for safety of the employees. If you would like to look at it please look online at: westernmule.com.

Clerk

The annual financial report is at Town Hall for FY ending 06-30-15. Amatics CPS Group was in this last week to do the audit for 2014-2015. A report should be ready by February's meeting.

Gail asked the council to stop and update their W4 for 2016. She also reminded the council of the training on January 20th in Dillon from 9:00-4:00 p.m.

Boards and Committees

MSIT

The Christmas Stroll was a hit. MSIT is waiting to hear on the Montana Main Street grant of \$5000 designated for new garbage cans and bike racks.

Everyone is cordially invited to the annual meeting Saturday, Jan 16 starting at noon at Episcopal Hall. Please RSVP Macel or Kathy Shepherd. The meeting will consist of establishing new goals, operating budget for 2016 and election of officers.

Macel will be stepping down and Kathy Shepherd will be stepping in as the new President.

Skateboard Committee

Kendra Horn asked where the skateboard park was with the Town? Mayor Shaffer told them that the Town needed a report with a plan, funding and a future account for maintenance and upkeep established to then be presented to the Town Council for review. Discussion.

Public comment not on the agenda - none

Public comment on the agenda-none

Business before the Council for Consideration

Old Business

1. Water system PER update-Great West Engineering-Fred Phillips

Fred Phillips reviewed the Town's water supply system and our improvements in the past years. He looked at our demands then and now. The report identified our water supply deficiencies such as: Water Street main and service lines on the right going west plus valves and fire hydrants, upper service lines on Mill Street, Bieler Lane looping with Tolson Lane. Discussion. Costs and funding were projected out using SRF or RD for funding on this project. Fred would like to have a work meeting after the council reviews the document to figure out how to proceed forward.

2. Pool Contract

Stephanie Kruer, the Town attorney, reviewed the draft of the lease agreement between the Town and the Sheridan/Alder Park District. She made comment and/or recommendations in the following areas: term, lease fee, responsibilities, Lessor's contributions, insurance, indemnification, force majeure prohibitions and full agreement. Stephanie did consult with our insurance MMIA and Alan Hulse.

3. American Tower Contract

Stephanie Kruer, the Town attorney, reviewed the letter from American Tower Corporation to the Town. The Town indicated it preferred Option 1-ground lease agreement extension with rent increase. It is recommended that American Tower be the party responsible for preparation of a draft for a ground lease agreement for the Town to review and approve.

Recommendations to be included in the lease are: additional proof of liability insurance, additional liability/property insurance that the Lessee shall procure and maintain in full force and effect workers compensation insurance to cover their employees during the term of the lease, Lessor grants Lessee any easements for all lawful and intended purposes associated with the facilities described herein, on, over, under, and across the subject property; Lessee agrees to perform its due diligence to identify and eradicate noxious weeds on the site; and Lessor and Lessee entered into this agreement for the purpose of installing, operating and maintaining improvements related to a communication facility on real property owned by Lessor.

She will review the returned document for any further updates.

4. Maddison Meats property boundary adjustment

Mark LaYacona intends to put a Brewery into the old Jensen Building and will need to acquire some property behind the building where Maddison Meats resided. He would like a minimum of 2000-2400 square feet to accommodate his needs for a Brewery. He would like to know what the Town needs and he would accommodate the Town. Mark would like to make this work out for all parties. Curtis Green and Mark will mark off and stake what he would need and then the Town Council will review and make their recommendations.

5. Flager Landscape bid sprinkler system small Baseball Park field

Flager's bid was \$5800. It may be a slightly higher by 1-3% by the time the project is finished. Curtis will take care of removing the old pvc pipe and the filling in with dirt.

6. Flager Landscape bid for trees for Lagoon boundary

Dick recommended that we go with 3' trees for \$3825 plus supplies and labor of \$4475, equaling \$8300. He feels that the 3' have a stronger root system. There will be a fence around the trees to keep the deer away.

7. Moore Lane

Great West Engineering will have to engineer the project on Moore Lane. The design would cost \$2000-\$3000 to replace the sewer main. 3 Rivers Communications covered Brown's service call for \$4100 on the emergency dig on Moore Lane as this was due to Mastec's work when laying fiberoptics. Discussion.

Business before the council for disposition.

1. Pool Contract

Mark McLaughlin moved to forward with Stephanie's recommendations from the memorandum dated 1-11-16 and second to include a termination clause and caps from MMIA on indemnification. Bob Stump seconded. No discussion. **Mayor Shaffer called question of the council members:** Mike Walter abstained, Bob Stump voting yes, Paul Kramer voting yes and Mark McLaughlin voting yes. The motion passed.

2. American Tower contract

Paul Kramer made a motion to approve based on Stephanie Kruer's recommendations. Mark McLaughlin seconded. No discussion. **Mayor Shaffer called question of the council members:** Mike Walter abstained, Bob Stump voting yes, Paul Kramer voting yes and Mark McLaughlin voting yes. Bob asked for some clarification on the process. The motion passed.

3. Maddison Meats property boundary adjustment

TABLED

4. Flager Landscape bid for sprinkler system small Baseball Park field

Paul Kramer moved to approved the bid for \$5800 with the removal of the old pipe by Curtis Green. Bob Stump seconded. No discussion. **Mayor Shaffer called the question of the council members:** Mark McLaughlin voting yes, Paul Kramer voting yes, Mike Walter voting yes and Bob Stump voting yes. The motion passed.

5. Flager Landscape bid for trees for the Lagoon boundary

Mark McLaughlin moved to accept the bid for 3' trees. Paul Kramer seconded. No discussion. **Mayor Shaffer called the question of the council members:** Mark McLaughlin voting yes, Paul Kramer voting yes, Mike Walter voting yes and Bob Stump voting yes. The motion passed.

6. Moore Lane

Paul Kramer moved to hire Great West Engineering to do the design for Moore Lane for \$2000-\$3000 on the sewer main and then go out to bid. Mike Walter seconded. No discussion. **Mayor Shaffer called the question of the council members:** Mark McLaughlin voting yes, Paul Kramer voting yes, Mike Walter voting yes and Bob Stump voting yes. The motion passed.

Council Report

Mark McLaughlin asked about a yard sale and cleaning out of cold storage to make room for a shop. Discussion.

Mayor's Report

Tom said that the Town needs to get Curtis some help. He will get the process moving. Discussion.

There was a bad water leak on Water Street and Brown plumbing did the repair. He had to cut into the pavement on Water street. Discussion.

Warrants January 2016

The meeting was adjourned at 9:23 p.m.

Approved: Tom Shaffer, Mayor

Attest: Gail Leary, Clerk