

## **Regular Town Council Meeting May 9, 2016 6:00 p.m.**

A regular session of the Sheridan Town Council Meeting was called to order by Mayor Tom Shaffer at 6:01 pm. Council members Paul Kramer, Bob Stump, Mark McLaughlin, Mike Walter, Public Works Director Curtis Green and Clerk Gail Leary were present.

Guests: Eileen Pearce, Roger Thompson, Kathy Shepherd, Ted Woirhaye, Sara Dunham, Brenda Green, Rahn Abbott, Mark LaYacona, Amanda LaYacona, Tony Simonsen, Robert Wallingford, and Stephanie Kruer.

Pledge of Allegiance.

The minutes from April 11, 2016 Town Council Meeting were reviewed. Mark McLaughlin moved to accept the previous minutes. Paul Kramer seconded. No further discussion. **Mayor Shaffer called the question for council members:** Paul Kramer voting yes, Bob Stump voting yes, Mike Walter voting yes and Mark McLaughlin voting yes. The motion passed.

The financial and delinquent reports were reviewed by the council. Paul Kramer moved to approve the reports as presented. Mark McLaughlin seconded and asked about the shut off notices. Discussion. **Mayor Shaffer called the question for council members:** Mark McLaughlin voting yes, Paul Kramer voting yes, Bob Stump voting yes, and Mike Walter voting yes. The motion passed.

### **Department Reports**

#### **Fire Department**

Ted Woirhaye, Rahn Abbott and Rob Wallingford showed the Town Council and public the new-used breathing apparatuses each fireman uses.

Ted and the 2 captains, Rahn and Rob, gave Curtis a plaque for his dedication and passion to the Sheridan Fire Department from 2010-2016.

#### **Sheriff**

Sheriff Thompson reviewed the 72.75 hours the Madison County Sheriff's office spent in Sheridan for the month of April 2016. It included: 1 assault; 1 drug/DUI; 1 gas leak; 1 suspicious person/circumstance; 1 threats/harassment; 1 vandalism; 1 wildlife complaint; and 3 agency assist.

Paul Kramer asked about the new center line cut outs. Sheriff Thompson said it should help with people falling asleep or texting. The Mayor asked about the speed on Main Street and whether the Sheriff's department is fully staffed. Roger told the Mayor Sheridan is on the list for traffic speed problems.

#### **Library**

Tom read the April 2016 report. The Library had their annual tax gathering fund raiser and hosted the Centennial Valley Historical Society for the signing of their new history book.

The knitting club hosted the Dillon knitting club. Velma manned the library when Bill was out sick.

Movie nights are the first and third Thursday at 7:00 p.m. Mary Ann Maroff made a donation to the library allowing them to change the movie license to show more films from more studios.

#### **Public Works**

Curtis reported the small ball field sprinkler system is in and work on the infield will have to wait until after the season is complete.

The pressure tank is in well at the Lagoon.

The heavy picnic tables around Town in the parks are being removed and replaced with new lighter ones.

Curtis and Randy Brown excavated the alleyway behind Serendipity for the Town's water line. The Town's water line was located.

#### **Attorney**

Mayor Shaffer reported that the Town attorney will have a resolution and letter on a variance for 3419 Hwy 287. Also, the attorney will have the non-conforming user letter to be mailed out for the 7 homeowners who currently use domestic well for their water supply.

### **Boards and Committees**

#### **MSIT**

The new banners have been put up on Main Street.

#### **Public comment not on the agenda**

Tony Simonsen, Ruby Valley Hospital Board member, addressed the Town Council on the new hospital plan. He gave an overview of the hospital's project and the existing Town utilities. A proposal of a land swap for the Town property that is a park adjacent to Washington Street for another piece possibly up on Tolson Lane. This would allow the new building to shift east on their property and facilitate a better sewer flow for the new hospital.

Tony came to answer any questions regarding the project. Everything is still in the planning stages.

#### **Public comment on the agenda**

none

**Business before the Council for Consideration**

**Old Business**

1. *Purchase proposal on Maddison Meats property- 101 E. Hamilton Street*

LaYacona's presented their proposal for the property. The offer is \$16,000 for the lot and they will pay for the survey needing to be done. This proposal allows the Town to recoup the costs of demolition of the old building and retain about 40% of the existing lot.

2. *American Tower lease agreement*

Attorney Stephanie Krueer said that on April 25th, 2016 she had sent to American Towers items regarding the road, workers compensation provisions, and noxious weeds that needed discussion and has yet to hear back from them.

**New Business**

1. *Resolution 2016-5 Variance request for 3419 Hwy 287*

Attorney Stephanie Krueer told the council the variance with the Bowland's needs to be done. Bob Stump asked if we can proceed forward before the revision of ordinance 118. Stephanie said yes, the Town has the authority to proceed. Adjustments will be made to the document by Stephanie. The Bowland's, 3419 Hwy 287, will be invited to the next meeting.

2. *Proposed alley development between Crofoot Street and W. Poppleton Street*

Landowners were not present that requested this proposal. Mayor Shaffer said it appears to be used for a utility easement and there is only 1 landowner requesting an alleyway. It would be an expensive project. Attorney Stephanie Krueer stated if this is not for a health and safety issue the Town should not proceed in this kind of project. Discussion.

3. *Employee Health Insurance increase and COLA*

Mayor Shaffer said that COLA has not been determined and we should know more by next month. The employee health insurance is increasing 7.3%. The premium will go from \$533.00 to \$572.00. The total annual cost for the year would be \$20,592.

4. *Town Employee Policy Manual*

Mayor Shaffer made some adjustments and updates to the policy and reviewed them with the council. A copy was given to Stephanie Krueer, attorney, for review.

**Business before the council for disposition.**

1. *Purchase proposal Maddison Meat property-101 E Hamilton Street*

Mark McLaughlin moved to accept Mark and Amanda LaYacona's proposal for the 101 E. Hamilton Street lot contingent on the preparation and presentation of a buy sell agreement in which the costs will be paid by the LaYaconas. Paul Kramer seconded. Discussion. **Mayor Shaffer called the question of the council:** Mark McLaughlin voting yes, Mike Walter voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed.

2. *American Towers lease agreement-TABLED*

3. *Resolution 2016-5 Variance request for 3419 Hwy 287-TABLED*

4. *Proposed alley development between Crofoot Street and W. Poppleton Street*

Mark McLaughlin moved to not engage in this project. Mike Walter seconded. No discussion. **Mayor Shaffer called the question of the council:** Mark McLaughlin voting yes, Mike Walter voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed.

5. *Employee Health Insurance increase and COLA*

Paul Kramer moved to approve the increase in health insurance for employees. Bob Stump seconded. No discussion. **Mayor Shaffer called the question of the council:** Mark McLaughlin voting yes, Mike Walter voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed. COLA will be looked at the next meeting in June 2016.

6. *Town Employee Policy Manual*

Bob Stump moved to approve the Employee Policy Manual contingent on any comments from the Town's attorney. Paul Kramer seconded. Discussion. **Mayor Shaffer called the question of the council:** Mark McLaughlin voting yes, Mike Walter voting yes, Paul Kramer voting yes and Bob Stump voting yes. The motion passed.

**Council Report**

Paul asked about political signs and if they can be posted on Town Property. Discussion. The sign in question was determined to be on personnel property. He also asked about the ball fields and feels we need to improve them for the public's use. Discussion.

**Mayor's Report**

William Brant has been hired for on call weekend coverage to help give Curtis Green some time off. Michael Zeilinski has also been hired for 12 hours/week to help Curtis in the week.

The Clerk interviews will be tomorrow. There were 13 applicants for Gail's position. An individual should be hired by the end of the week.

Northwestern Energy has put the power in at the Lagoon. Mike Walter evaluated the weeds down by the Lagoon and felt there was no knapweed present at this time. Grazing should start in June with Rodney Braaten's cows.

**Warrants May 2016**

GINGER GALIGER	281.98
CURTIS A. GREEN	2,041.10
GAIL LEARY	1,377.52

THOMAS L. SHAFFER	331.20
WILLIAM TALBOTT	1,245.35
MICHAEL E. ZIELINSKI	924.46
DEFERRED COMP	800.00
FEDERAL TAX-EFTPS	2,968.20
PERS	1,467.32
DEPT OF REVENUE	391.00
MONTANA DNRC	250.00
3 RIVERS COMMUNICATION	257.52
3 RIVERS COMMUNICATIONS (L)	112.16
AMERICAN EXPRESS	502.43
BEACON BUSINESS CENTER	28.15
BLACK MOUNTAIN SOFTWARE, INC.	356.00
DALMATIAN FIRE EQUIPMENT. INC.	2,992.08
DEPARTMENT OF ENVIRONMENTAL QUALITY	70.00
ENERGY LABORATORIES INC.	116.25
JOHN DEERE FINANCIAL	134.98
KRUER LAW FIRM, P.C.	582.40
MADISON COUNTY FINANCE DEPARTMENT	2,555.14
NORTH WESTERN ENERGY	239.00
NORTHWESTERN ENERGY-DECORATIVE LIGHTS	63.59
NORTHWESTERN ENGERY-SEWER	2,296.31
ROBERT & KATHYRN MARTIN	4,140.00
SHERIDAN AUTO PARTS INC	28.24
SOUTH WEST SEPTIC	37.50
TAMI'S CLEANING SERVICE	100.00
THE MADISONIAN LLC	100.80
TOM SHAFFER	80.50
UTILITIES UNDERGROUND LOCATION CENTER	23.66
VERIZON WIRELESS	131.56
WALTER'S ACE HARDWARE	168.08
WEX BANK	303.89
BROWN CONTRACTING HEATING & PLUMBING	2,059.00
CURTIS GREEN	44.95
FLAGER LANDSCAPING	3,920.00
NORTHWESTERN ENERGY	3,772.38
WILLIAM BRANT	131.53
JOSEPH NOTTINGHAM	177.05
HEALTH INS-MMIA	1,793.28
TOTAL	39,396.56

The meeting was adjourned at 8:25 p.m.

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Approved: Tom Shaffer, Mayor

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Attest: Gail Leary, Clerk