

## **Regular Town Council Meeting July 17, 2017 6:00 p.m.**

A regular session of the Sheridan Town Council Meeting was called to order by Mayor Robert Stump at 6:00 p.m. Council members Mike Walter, Paul Kramer, Pete Rossiter, Mark McLaughlin, Public works Director Curtis Green and Clerk Ginger Galiger were present.

Guests: Darrell Schulte, Mike Berry, Sara Dunham and Rahn Abbott were present.

Pledge of Allegiance

The minutes from June 12, 2017 regular Town Council Meeting were reviewed. Mark McLaughlin moved to accept the minutes as presented with one correction, Mike Walter's vote being no on the second reading of the revised water & sewer ordinance #118. Pete Rossiter seconded. No Discussion. **Mayor Stump called the question for council members:** Paul Kramer voting yes, Mike Walter voting yes and Pete Rossiter voting yes, Mark McLaughlin voting yes. The motion passed.

The financial and delinquent reports were reviewed by the council. Paul Kramer moved to accept the reports as presented. Pete Rossiter seconded. No Discussion. **Mayor Stump called the question for council members:** Paul Kramer voting yes, Mike Walter voting yes, Pete Rossiter voting yes and Mark McLaughlin voting yes. The motion passed.

### **Department Reports**

#### **Fire Department**

Fire Chief Curtis Green reported on the fire that they responded to on July 4th up Wisconsin Creek Road. There has been \$1500.00 donated to the department for that. Sheridan Day's will be held August 4th & 5th.

#### **Sheriff**

Mayor Stump briefly reviewed the 41.75 hours spent in June 2017.

#### **Library**

Mayor Stump read the monthly director's report. 45 people attended the Humanities Montana speaker Hal Stearn on June 25th. 62 people attended the program on wolverines that was given by Kalon Baughan on July 9th.

#### **Public Works**

Curtis Green reported that Ruby Valley Hospital has paid their connection fee and Mile High Construction started doing the water and sewer connections to the town's system. The mag chloride was put down on the roads and they seem to be good.

#### **Clerk**

Ginger Galiger requested having Mike Walter added as a signer to our checking account. The Council was fine with that and Paul Kramer will get the paper's together. I will be working on fixing the resolution that was done incorrectly last month.

#### **Public Comment not on the agenda**

Darrell Schulte owns the property at 113 E. Poppleton St., he is here tonight to request a 2-3 foot variance so he can build a fence and not have to remove the trees around his property. Curtis' concern is the water main runs close to the house and if repairs needed to be made the cost would be at the owner's expense. The council members will look at the property before next meeting and we will add it to the agenda to be voted on.

Mike Berry came tonight to express his concern for the safety of our community. He would like to propose a public policy that would prohibit certain door to door salesman from soliciting without the Town having knowledge of them doing so. Mark talked about the Green River Ordinance sign in Ennis, he will look into that.

#### **Boards and Committees**

**MSIT** - none

**Park District** - none

#### **Business before the Council for Consideration**

##### ***New Business***

##### ***1. Informational Kiosk on Main Street***

The Ruby Valley Chamber of Commerce wanted to propose putting up an informational kiosk next to the Shovel and Spoon in the Main Street Park. At this time MSIT is not interested in the idea so for now we can put this on hold as the Chamber will be doing additional follow up.

##### ***2. Wage increases for 2017-2018***

The COLA increase is 1.3% for all employees and propose giving Curtis getting an additional 25% to put him more inline with the newly hired public works employee. Mark McLaughlin questioned the size of the increase and how it would fit into the budget. Paul Kramer would like to see all the employees get a 3% increase.

##### ***3. Great West Engineering - Task order #1, amendment - #2 continuation of the water system improvement project***

The review of Great West's scope of services, schedule of fees, and schedule for completion were discussed with an estimated total amount not to exceed \$240,000. The funding of the water project we have been working on was split three ways: \$125,000 DNRC grant -DENIED, \$625,000 TSEP grant, \$325,000 State Revolving Fund and \$325,000 SRF loan forgiveness.

If we stay with the original PER with these 3 funding plans there would be no increase in water rates. Over time the Town has had several additional issues that will need to be addressed and we have the opportunity to seek additional funding. If the equipment is already here we could take on additional projects.

The Council wants to know if some of the projects on our current list can be replaced by other items that need immediate attention. Mayor Stump will inquire about that.

Mark McLaughlin does not want to see this Town go through another water/sewer rate increase. He feels that it is too soon. Mayor Stump explained that it would not need to happen for about another year.

### **Business before the Council for Disposition**

#### *1. Informational Kiosk on Main Street*

Tabled until we have further information.

#### *2. Wage increases for 2017-2018*

Paul recommends a 3% increase to Bill Talbott, Ginger Galiger and Mayor Robert Stump along with a 25% increase for Curtis Green which was discussed during the hiring process of Ben Hitchcock. Ben will receive an increase when he gets his certifications. Mike Walter seconded the motion. Discussion on the ability for our public works department to do more of our own work and not have to hire out if we have the equipment to do so. **No further discussion. Mayor Stump called the question for council members:** Mike Walter voting yes, Pete Rossiter voting no, Mark McLaughlin voting no and Paul Kramer voting yes. Mayor Robert Stump voted yes to break the tie. The motion passed.

#### *3. Great West Engineering - Task order #1, amendment - #2 continuation of the water system improvement project*

Mayor Stump moved to proceed with Great West's scope of work from the PER at the cost not to exceed \$240,000. Mark McLaughlin moves on the motion proposed with the discussion on the flexibility of swapping projects that may currently be more important, Paul Kramer seconded. No further discussion. **Mayor Stump called the question for council members:** Mike Walter voting yes, Pete Rossiter voting yes, Mark McLaughlin voting yes and Paul Kramer voting yes. The motion passed.

### **Councils Report**

Pete Rossiter was questioning the process used when informing the contractor of a project that was bid on. Pete also discussed the safety equipment and practices used during the last main break next to the highway. He is willing to donate protective equipment if we don't have it.

Discussion on the budget and who approves the invoices prior to payment. The Council approves the budget and each invoice is presented for approval by 2 Councilmen and or the Mayor at the time the checks are signed. All invoices paid are viewed at the following council meeting.

Pete Rossiter is also interested in building a campsite with an RV hookup around the ball park area. Pete Allhands did a great job cleaning and removing brush from behind the ball field.

### **Mayors Report**

The downtown master plan and our growth policy go together. There are all these separate individuals and groups that have their own ideas. We all need to come together and do some strategic planning through a public meeting then we can vote on the best plan for the Town.

We have requested the first draw of \$7500 from the CDBG for the library. The Architect is behind schedule and the board is not happy about that.

Mayor Stump attended an inter- local meeting today. The Town of Sheridan puts \$1500 into a pool to help buy equipment that is shared within the Ennis/Twin Bridges. They discussed some of the equipment that is out there and available for our use.

Mayor Stump and Curtis Green attended a TSEP training course in Helena last week. The water locaters will be here tomorrow to try and find the best location to dig a new well.

In completing the applications for funding the Mayor would like to request additional funds so we would be covered but we do not have to take it all.

### **Warrants July 2017**

GINGER GALIGER	2369.82
CURTIS A. GREEN	2635.71
BENJAMIN HITCHCOCK	1891.29
ROBERT C. STUMP	223.49
WILLIAM TALBOTT	1331.92
DEFERRED COMPENSATION	100.00
EFTPS ENROLLMENT PROCESS	3476.61
PERS	2008.29
DEPT OF REVENUE	532.00
3 RIVERS COMMUNICATION	238.12
3 RIVERS COMMUNICATIONS (L)	103.85
360 OFFICE SOLUTIONS	2956.00
AMERICAN WELDING & GAS, INC.	68.66
BLACK MOUNTAIN SOFTWARE, INC.	6638.00
CITI CARDS	351.34
ENERGY LABORATORIES INC.	90.00
KRUER LAW FIRM, P.C.	797.04

L&J PLUMBING, INC.	783.36
MMCT & FOA	50.00
MONTANA STATE LIBRARY	1915.81
MOVIE LICENSING USA	266.00
NORTH WESTERN ENERGY	322.00
NORTHWEST PIPE FITTINGS,INC	775.67
NORTHWESTERN ENERGY-DECORATIVE LI	47.75
NORTHWESTERN ENGERY-SEWER	2189.88
POSTMASTER	321.00
ROTO-ROOTER SEWER-DRAIN SERVICE	375.00
UTILITIES UNDERGROUND LOCATION CE	23.66
VERIZON WIRELESS	121.87
WALTER'S ACE HARDWARE	113.68
BADGER METERS, INC	1207.56
CURTIS GREEN	269.67
GREAT WEST ENGINEERING	1242.75
JDL CONSTRUCTION, INC.	145.11
MIDCO DIVING & MARINE SERVICES, I	2545.00
MMIA	4467.00
MONTANA LEAGUE OF CITIES AND TOWN	211.86
NORTHWESTERN ENERGY	4742.65
NORTHWESTERN ENGERY-SEWER	516.98
ANDY'S SERVICE	290.00
APPARATUS EQUIPMENT & SERVICE, IN	641.77
B & D KEYLOCK	110.00
GENERAL DISTRIBUTING	431.50
RUBY VALLEY TREE SERVICE	1485.00
SHERIDAN AUTO PARTS INC	158.47
WALTER'S ACE HARDWARE	31.63
INS. MT MUNICIPAL INTERLOCAL	1387.15
TOTAL	53001.92

Meeting adjourned at 9:38 p.m.

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Approved: Mayor Robert Stump

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Attested: Clerk Ginger Galiger