

Regular Town Council Meeting October 15th, 2018 6:00 p.m.

A regular session of the Sheridan Town Council was called to order by Mayor Robert Stump at 6:02 p.m. Council members Rahn Abbott, Dan Durham, Emilie Sayler, Curtis Green PWD and Clerk Ginger Galiger were present. Mike Walter was absent.

Guests: Eileen Pearce, John Taylor, Phil Fortner, Cameron Gibson, Stephanie Kruer, David Stout, Steve Primm and Kris Inman

Pledge

Public Comment not on the Agenda - None

Department Reports

Sheriff

Undersheriff Phil Fortner presented the report. There were 67.50 hours spent in September with 16 calls and 13 traffic stops. Accidents 2; Disturbances 1; DUI 1; Suspicious persons/circumstance 2; Traffic Complaints/Abandoned vehicles 2; unfounded 911 calls 5; VIN Inspection1; Warrant Service 1.

The Inter-local agreement was also discussed. The Commissioners would like some clarity on the “case by case” basis as far as what would be considered specific law enforcement services. They would also like the agreement of the other towns to mirror one another. Stephanie Kruer will have a revised agreement ready for the Commissioners meeting next week.

Library – The Ice Cream Social was held on September 16th.

Fire Department

Ben Hitchcock reported for the month of September. The department had a couple of calls, one call to assist EMS and a carbon monoxide call. The rescue truck is in Deer Lodge to be painted.

Public Works

Curtis Green reported on the sewer main problem on Mill St. Roots are in the pipes, it’s undetermined at this time, who’s at fault. The manhole has been pumped and we’ll be jetting the lines. The shop is nearing completion, still need to hook up the service line. Work on the parking lot in front of the Shermont Manor on Ruby St. The lead and copper results continue to come in good.

Clerk – Mayor Stump and I are meeting with Heidi Giem in the morning to see if she can assist us with the upcoming project in accounting.

Public Comment on the Agenda – none

New Business

1. Carcass Composting

Ruby Valley Conservation District is asking the council to consider using the town dump site as a potential carcass composting site. Prior to tonight’s meeting they took a tour to the dump site so see if that location would be a possibility. The District has the funds to pilot the program, they just need a secure location with a locked gate. They are still looking at other feasible, centralized sites.

Discussion on the benefits of the program and how it would benefit the ranchers and detour secondary accidents as well as reduce conflict with grizzlies. Rahn Abbott asked if we would be holding a public hearing to see how the people living near the dump feel about this. At this time, RV Conservation District is still deciding on a site and then they must be permitted by DEQ. They will provide the town with a program fact sheet to help answer questions if it gets to that point. Discussion.

Dan Durham moves to work with the Ruby Valley Conservation District to move forward with the feasibility of the town dump site. Emilie Sayler seconded the motion. **Mayor Stump called the question for the council members.** Rahn Abbot voting yes, Emilie Sayler voting yeas and Dan Durham voting yes. The motion passes.

2. Resolution 2018-7 Requesting distribution of Bridge and Road Safety (HB 473)

Clerk Ginger Galiger explained, since we have the 5% contribution budgeted, we need to request the funds by November 1, 2018 so we don’t lose them. The town holds the funds and we can save up to 5 years. There will be yearly reporting required. Rahn Abbott moves to approve Resolution 2018-7 requesting distribution of bridge and road safety funds. Dan seconded the motion. No further discussion. **Mayor Stump called the question for the council members.** Emilie Sayler voting yes, Dan Durham voting yes, Rahn Abbott voting yes. The motion passes.

3. Resolution 2018-8 Amended and restated bond resolution

Mayor Stump explained this resolution addresses the 2 bonds the town currently has with Rural Development. The Bond Council wanted to combine the two. The resolution does not change the terms or conditions. It compiles the listed resolutions into one document. Dan Durham moves to approve Resolution 2018-8. Rahn Abbott seconded the motion. No further discussion. **Mayor Stump called the question for the council members.** Emilie Sayler voting yes, Dan Durham voting yes, and Rahn Abbott voting yes. The motion passed.

4. Resolution 2018-9 \$70,000 water system revenue bond

Mayor Stump explained that this bond is to repay Great West Engineering for work that was approved to be done in May 2017 for the PER, prior to the TSEP grant being taken back after the special legislative session. Currently the town owes \$53,821 for engineering and \$10,356 for administrative charges for a total of \$64,177. The invoices were reviewed. Rahn Abbot moves to approve Resolution 2018-9 \$70,000 revenue bond. Dan Durham seconded the motion. No further discussion. **Mayor Stump called the question for the council members.** Emilie Sayler voting yes, Dan Durham voting yes, and Rahn Abbott voting yes. The motion passed.

5. Resolution 2018-10 \$400,000 loan

This \$400,000 SRF loan is to help pay for the cost of the new well and transmission line in conjunction with the \$960,000 RD grant. The repayment of the loan will be over the course of 40 years. Per the terms, there must be funds set aside for asset replacement and reserves up to one year of payments saved. The interest rates are 3.125% and the monthly payment amount of \$1,464. Dan Durham moves to approve Resolution 2018-10 in acquiring the \$400,000 loan. Rahn Abbott seconded the motion. **Mayor Stump called the question for the council members.** Emilie Saylor voting yes, Dan Durham voting yes, and Rahn Abbott voting yes. The motion passed.

6. USDA RD Grant Agreement

The USDA RD Grant agreement covers the combination of the new well and transmission line project in the amount of \$996,000. The town has 5 years to use the funds. There is yearly reporting that will be done by the Clerk until all loans are paid back. Heidi Giem will be assisting in the initial forms to gain a better understanding. Once the project is complete, RD follows up on the project every 3 years. Dan Durham moves to approve the grant agreement in the amount of \$996,000 with the USDA Rural Development. Emilie Saylor seconded the motion. No further discussion. **Mayor Stump called the question for the council members.** Emilie Saylor voting yes, Dan Durham voting yes, and Rahn Abbott voting yes. The motion passed.

7. Great West EJCDC Contract for transmission line

The original task order #8 that was reviewed by council in April for the design, bidding and construction of the transmission line is not accepted by Rural Development. The entire scope of work must be approved and submitted through the EJCDC agreement. The agreement must be approved to complete the design of the transmission line before we can pursue the necessary easements with Rail Link and Vigilante. The original scope was for approximately \$144,000. January 1st, Great West Engineering adjusts their rates, so we may be looking at about \$160,000. Rahn Abbott moves to approve the EJCDC Contract. Dan Durham seconded the motion. **Mayor Stump called the question for the council members.** Emilie Saylor voting yes, Dan Durham voting yes, and Rahn Abbott voting yes. The motion passed.

8. Pledged Securities

The Pledged Securities were reviewed by the Mayor. The report reflects there's enough pledged securities to the Town of Sheridan as of September 28, 2018. Dan Durham moves to approve the pledged securities. **Mayor Stump called the question for the council members.** Dan Durham voting yes, Rahn Abbott voting yes and Emilie Saylor voting yes. The motion passed.

The minutes from August 27th cannot be approved until Mike Walter is present. The minutes from September 10th were reviewed with one correction to the spelling of Mary Pat Graham's name. Dan Durham moves to approve the minutes as presented. Emilie Saylor seconded the motion. **Mayor Stump called the question for the council members.** Dan Durham voting yes, Rahn Abbott voting yes and Emilie Saylor voting yes. The motion passed.

The financials and utility delinquent report was reviewed. We had about 5 shut off notices that were posted. All have been in to pay. One home owner has been given until the end of the month. Rahn Abbott moved to approve the reports as presented. Dan Durham seconded. No further discussion. **Mayor Stump called the question for the council members.** Emilie Saylor voting yes, Dan Durham voting yes, and Rahn Abbott voting yes. The motion passed.

Dan Durham asked what was decided with the home owner who had the leak back in August with the high bill. The person has paid the bill in full. Mayor Stump talked about the responses received through the list serve. Most other town's hold their people responsible unless there is a problem in the winter months and nothing can be done.

Council Reports

Dan Durham asked what our timeline was for proposals for drilling the well. Mayor Stump- Last week and this week we have run the add in the paper for Engineers to bid the overall project which are due at 12:00 p.m. October 24th. The qualified Engineer will also oversee the well drilling. An RFP will have to go through the paper for an additional 2 weeks before we can choose the driller. Tentatively I would like to schedule a special meeting to review the bids at the end of the week. October 26th @ 5:00. Council will check their calendars.

Mayors Report

Warrants October 2018

GINGER GALIGER	2695.52
CURTIS A. GREEN	2881.72
BENJAMIN HITCHCOCK	1410.05
ROBERT C. STUMP	83.90
WILLIAM TALBOTT	1536.90
EFTPS ENROLLMENT PROCESS	3949.62
DEPT OF REVENUE	650.00
DEFERRED COMP	100.00
PERS	2372.30
360 OFFICE SOLUTIONS	50.00
ANDY'S SERVICE	3004.75
B & D KEYLOCK	121.51
FASTENAL COMPANY	85.56
INDUSTRIAL CHEM LABS	505.83
MMIA	79.00

SHERIDAN AUTO PARTS INC	18.87
SPIFFY BIFFY PORTABLE TOILETS, IN	680.00
UTILITIES UNDERGROUND LOCATION CE	27.30
WEX BANK	448.86
OPPORTUNITY BANK	100.00
3 RIVERS COMMUNICATION	225.15
BLUETARP CREDIT SERVICES	112.18
ENERGY LABORATORIES INC.	175.00
FASTENAL COMPANY	48.84
McLEOD MERCANTILE	48.50
NORTHWESTERN ENERGY-DECORATIVE LI	75.11
NORTHWESTERN ENGERY-SEWER	4779.31
POSTMASTER	190.00
ROCKY MOUNTAIN SUPPLY, INC.	159.79
VOLT ELECTRIC, LLC	70.00
WALTER'S ACE HARDWARE	701.30
3 RIVERS COMMUNICATIONS (L)	91.67
BEACON BUSINESS CENTER	37.10
CITI CARDS	564.30
ENERGY LABORATORIES INC.	20.00
NORTH WESTERN ENERGY	322.00
TAMI'S CLEANING SERVICE	100.00
BEACON BUSINESS CENTER	50.24
BROWN CONTRACTING HEATING & PLUMB	790.00
D AND D AUTO PARTS	22.99
GREAT WEST ENGINEERING	1000.00
INDUSTRIAL CHEM LABS	515.61
KRUER LAW FIRM, P.C.	746.20
NORTHWESTERN ENERGY	2501.38
VERIZON WIRELESS	124.11
LEE & ASSOCIATES LLC	701.69
MMIA HEALTH INS	2663.15
TOTAL	37637.31

Meeting adjourned at 8:02 p.m.

Approved: Robert Stump, Mayor

Attest: Ginger Galiger, Clerk

