

Special Town Council Meeting November 1, 2018 6:00 p.m.

A Special Town Council Meeting was held to review, discuss, and rank the responses to request for qualifications for Emergency Engineering and Grant/Loan Administration Services for the new well and transmission line. Select the firm to negotiate the contract.

Mayor Stump called the meeting to order at 6:02 p.m. Council Members Rahn Abbott, Emilie Sayler, Mike Walter and Clerk Ginger Galiger were present.

Three proposals were submitted to the Town of Sheridan. Triple Tree Engineering, Northern Rockies Engineering and WWC Engineering. The Council Members reviewed and scored each proposal independently prior to the meeting. Dan Durham also submitted his ranking but was unable to attend tonight's meeting. All the proposals were very good, and the decision was not easy.

Mayor Stump briefly described the scope elements that will be overseen by the selected Engineer. Each council member described how they scored each proposal and why. At the end of the discussion all responses by criteria were added together with Northern Rockies coming in slightly above Triple Tree and then WWC in last.

The next step will be to accept a contract and cost estimates. Discussion on how to estimate the proposed cost to include a "not to exceed" amount. Laura Sattler with USDA RD may be able to assist us.

Mayor Stump entertained a motion to negotiate a contract and cost with Northern Rockies Engineering as the highest ranked and qualified bidder for the Emergency Engineering and Grant/ Loan Administrator.

Emilie Sayler moves to proceed with the contract negotiations with Northern Rockies Engineering. Rahn Abbott seconded the motion. No Further discussion. **Mayor Stump called the question for the council members.** Emilie Sayler voting yes, Rahn Abbott voting yes and Mike Walter voting yes. The motion passes.

Tentatively we will schedule our regular town council meeting on November 13th.

Emilie Sayler moves to adjourn tonight's meeting at 7:30 p.m. Rahn Abbott seconded the motions. **Mayor Stump called the question for the council members.** Emilie Sayler voting yes, Mike Walter voting yes and Rahn Abbott voting yes. The motion passes.

Approved: Robert Stump, Mayor

Attest: Ginger Galiger, Clerk