

## **Regular Town Council Meeting January 14, 2019 6:00 p.m.**

A regular session of the Sheridan Town Council was called to order by Mayor Robert Stump at 6:00 p.m. Council members Rahn Abbott, Dan Durham, Emilie Saylor, Mike Walter, Curtis Green PWD and Clerk Ginger Galiger were present.

Guests: Ben Hitchcock, Eileen Pearce, Richard King, Joshua Toft, Tyler Haag, Madison Fabel, Zoe Lee, Rodney Braaten, Susan & Rocky Byers, Mary Pat Graham, Phil Fortner, John Taylor, William Talbott

### **Pledge**

The Sheridan FFA Class presented a Parliamentary Procedure demonstration.

### **Public Comment not on the Agenda** - None

### **Department Reports**

**Sheriff** – Sheriff Phil Fortner reviewed the report from December 2018. The Madison County Sheriff's Officers received 18 calls for service and made 13 traffic stops. 2 Animal Problems; 1 Citizen Assist; 1 Disturbance; 4 Suspicious Persons/ Circumstances; 1 Traffic Complaint/ Abandoned Vehicle; 1 Trespass Complaint; 1 Unfounded 911 Call; 3 Welfare Checks; 2 Wildlife Complaints.

**Library** - Mayor Stump read the library reports; in the month of December, the library hosted Legal Services on Friday the 11<sup>th</sup>. The library also hosted Garden Club, the Knitting Club, the Historic Newspaper and the Book Club. They also participated in the Christmas Stroll.

**Attorney** – Stephanie Kruer reviewed the SK GeoTechnical Proposal and wanted to make the Council aware of the numerous liabilities.

### **Fire Department**

Ben Hitchcock gave the report for the Fire Department. They were called to 1 gas leak, 2 sprinkler activation calls, a down power line that was a hit and run along with a fuel truck fire at the mine. The department has changed their meetings back to every Wednesday. They will be training with live burns at the training facility.

### **Public Works**

Curtis Green reported on the lift station going down causing a lot of electrical problems. They were unable to get the fuses the same day and had to operate with the generator overnight. The electrical issues took out the soft start. MRWS held a Sustainable Utility workshop on January 10<sup>th</sup>. Repairs have been made to the back hoe, the blowers and generators have been serviced. We have been experiencing problems with ice forming in the water tank. Curtis will look into solutions for that.

**Clerk** – Today I received the AFR and Craig will send it to the State in the next day or two. The audit is not due until March 31<sup>st</sup>.

### **Board and Committees**

#### **Parks District Board**

Mary Pat Graham first reported for the Parks. They have had citizens approach the board to help with financing for lighting and court repairs for the pickle ball court. An application must be submitted, and the Parks Board won't fully fund a project, the cost will be split.

The Pool Advisory Committee will be holding their first meeting to set up the calendar for the season, along with pricing and life guards. They are going to try and schedule additional weeks for swim lessons to meet last year's demand. Tomorrow they will be getting a quote to fix or replace the filter system and the holes in the liner. The Pool Committee will have their lease agreement prepared for next month's town council meeting. The pizza fundraiser will be held February 2<sup>nd</sup> at the school.

### **Public Comment on the Agenda** – none

### **New Business**

#### ***1. Resolution 2019-1 Establishment of Library Depreciation Reserve Fund***

The Library Board passed the resolution to request establishment of a library depreciation reserve fund at their last months meeting on December 11<sup>th</sup> 2018. This will allow for unspent money to be moved into this fund at the end of the year to help cover depreciated costs in the future. The Depreciation Reserve Fund will be managed and controlled by the Library Board. This is one of two funds being put in place as a State recommendation. The library would also like to establish a capital improvement fund in the future.

Dan Durham moves to approve Resolution 2019-1 Establishment of Library Depreciation Reserve Fund. Rahn Abbott seconded the motion. No further questions. **Mayor Stump called the question for the council members.** The motion carried unanimously.

#### ***2. Annexation of 6B Tolson Lane Subdivision***

Mayor Stump met with Charity from the County Planning Board about the annexation process. She said when you're dealing with one landowner the process is fairly easy. Attorney Stephanie Kruer has also done some research and said that the County process is different from the Town process. Mayor Stump and Stephanie have a call with Kelly Lynch on Wednesday to get better clarity on the process.

The topic of annexation brought Richard King to the meeting tonight with questions regarding Todd Dahlman's proposal of creating 3 cul-de-sacs with 12 lots and who will enforce the set-backs? Mayor Stump explained that the town can annex the property, but the County Planning Board regulates the subdivisions and the meetings are open to the public. Richard King purchased property with the understanding of a covenants that was registered with Madison County. There was never a Home Owners Association established so there has been no one to enforce the rules. Attorney Kruer will review the covenants but feels Mr. King would have to take legal action.

Rahn Abbott moves to TABLE until we find out what direction we need to take for annexation. Emilie Saylor seconded the motion. Mike Walter asked about the cost to the town for the sewer line. Mayor Stump got a quote from Great West Engineering for \$92,000. We have discussed partnering with Mr. Dahlman to split the cost. No further discussion. **Mayor Stump called the question for the council members.** The motion carried unanimously.

### *3. Ruby Valley Conservation District Member Reappointment*

Jeremy Miller has volunteered as the Urban Supervisor for the Town of Sheridan on the Ruby Valley Conservation District Board since 2012. Jeremy has submitted a letter of interest to volunteer for and additional 3- year term.

Mike Walter moves to reappoint Jeremy Miller as the Urban Supervisor on the Ruby Valley Conservation District Board. Dan Durham seconded the motion. No further discussion. The motion carried unanimously.

### *4. Sewer backup reimbursement*

A home owner of a rental in Sheridan had a sewer back up into their bathroom causing damage. Curtis and Ben were called out on a Saturday, along with Brown Contracting to investigate. They spent the day pumping out the service main before they could get to the plug which was determined to be tree roots. The root ball was the same size as a service line. Once the root ball was removed there was no hard proof that it came from the residence service line. The home owner is asking for the town to reimburse him for the cost of the repairs and brought an estimate in for \$926.80.

Since this incident, public works has been using a camera to locate other potential tree root issues. If tree roots are detected in a service line, a letter is being sent to the home owner as it is there responsibility to keep the lines clean. In the future we need to keep accurate notes.

Mike Walter feels that the town has done due diligence and has fulfilled our responsibility. Rahn Abbott and Attorney Kruer feel that paying the homeowner will cost the town a lot less than a litigation, much of the proof is gone.

Rahn Abbott moves that we pay this claim. Dan Durham seconded the motion. No further discussion.

**Mayor Stump called the question for the council members.**

Emilie Saylor voting no, Dan Durham voting yes, Rahn Abbott voting yes, Mike Walter voting no, Mayor Stump voting yes to break the tie. The motion passes.

### *5. Pledged Securities*

The analysis of the pledged securities for the 4<sup>th</sup> quarter reflect that there is insufficient amount of funds by \$88,123.47 to the Town of Sheridan. Clerk Ginger Galiger contacted John Simkins with Opportunity Bank of Montana and was told that he would take care of it. I will follow up with him again this week. This hasn't happened since I have been here, so I am unsure of the process.

Dan Durham moves to approve the Pledged Securities contingent of the money being re-appropriated by the end of the week. Emilie Saylor seconded the motion. No further questions. **Mayor Stump called the question for the council members.** The motion carried unanimously.

The minutes from the December 10<sup>th</sup> meeting were reviewed. Rahn Abbott made a motion to accept the minutes as presented. Mike Walter seconded the motion. **Mayor Stump called the question for the council members.** The motion carried unanimously.

The financials and delinquent utility report for the end of December were reviewed. Mike Walter moved to accept the reports as presented. Rahn Abbott seconded the motion. **Mayor Stump called the question for the council members.** The motion carried unanimously.

### **Council Reports**

Emilie Saylor attended the MRWS workshop and discussed the "self- assessment" portion of the class. It was great to have that class held here in Sheridan.

### **Mayors Report**

We continue to be in a holding pattern during the government shutdown. The USDA must approve the proposal that was submitted on December 4<sup>th</sup>, before we can get the procurement to hire a well driller. The State Director on down has been on furlough. Mayor Stump called Senator Testers office in Bozeman last week but has not received any answers. "This was and Emergency Grant and there has been no urgency with the process."

### **Warrants January 2019**

GINGER GALIGER	2694.65
CURTIS A. GREEN	2994.01
BENJAMIN HITCHCOCK	1368.85
ROBERT C. STUMP	83.90
WILLIAM TALBOTT	1590.24
EFTPS ENROLLMENT PROCESS	3993.52
DEPT OF REVENUE	659.00
DEFERRED COMP	100.00
PERS	2399.16
MMIA	79.00
3 RIVERS COMMUNICATION	230.02
360 OFFICE SOLUTIONS	50.00
BEACON BUSINESS CENTER	26.23
GREATER RV CHAMBER OF COMMERCE &	55.00
HCL TRUCK EQUIPMENT INC.	732.00
NORTHWESTERN ENERGY-DECORATIVE LI	95.06

NORTHWESTERN ENGERY-SEWER	37.13
POSTMASTER	50.00
SHERIDAN AUTO PARTS INC	447.59
UTILITIES UNDERGROUND LOCATION CE	5.46
WALTER'S ACE HARDWARE	107.62
WALTER'S IGA	7.57
WEX BANK	708.57
3 RIVERS COMMUNICATIONS (L)	94.63
ADVANCED PUMP & EQUIPMENT, INC	936.20
CITI CARDS	1195.36
CRAIG A. SHEPHERD	3000.00
ENERGY LABORATORIES INC.	185.00
GREAT WEST ENGINEERING	8803.23
L. N. CURTIS & SONS	2610.43
LARSEN FIRE APPARATUS SERVICE CO.	280.00
MUNICIPAL EMERGENCY SERVICES	460.00
NORTH WESTERN ENERGY	322.00
NORTHWESTERN ENGERY-SEWER	1067.39
TAMI'S CLEANING SERVICE	100.00
VERIZON WIRELESS	124.18
MT DEPT OF ADMINISTRATION-LGS	550.00
WILL & JESS FARRAND	926.80
ENERGY LABORATORIES INC.	150.00
INDUSTRIAL CHEM LABS	251.54
KRUER LAW FIRM, P.C.	88.40
MADISON COUNTY PUBLIC HEALTH DEPT	146.64
MOUNTAIN EQUIPMENT TECHNOLOGY, IN	2313.10
NORTHWESTERN ENERGY	2394.52
POSTMASTER	140.00
LEE & ASSOCIATES LLC	687.95
MMIA HEALTH INSURANCE	2663.15
TOTAL	48005.10

Meeting Adjourned at 8:25 p.m.

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Approved: Robert Stump, Mayor

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Attest: Ginger Galiger, Clerk







