

## **Regular Town Council Meeting September 9, 2019 at 6:00 p.m.**

A regular session of the Sheridan Town Council was called to order by Mayor Robert Stump at 6:00 p.m. Council members Mike Walter, Rahn Abbott, Dan Durham and Emilie Saylor were present. Public Works Director Curtis Green, Fire Chief Ben Hitchcock and Clerk Ginger Galiger were present.

Guests: Stephanie Kruer, Kay Colwell, Scott Payne, Darlene Tussing, Steve Wood, Stephanie Kruer and Randy Carpenter with Future West

### **Pledge**

#### **Future West Presentation on Community Planning**

Randy Carpenter came to present the Successful Communities Process. Future West is a nonprofit organization that works with small communities on growth and change. The Council thought this was appropriate as we move forward to update our Growth Policy and CIP.

Steve Wood came to update the council on the progress and the potential use of the property near the town dump. There is approximately 5 acres of ground. Steve would like to remove the current fence, square up the property line, smooth the ground off and replace the fence to make it easier to irrigate. He would like to enter into a lease agreement with the town and pay \$40.00 per acre. Stephanie Kruer will write up a lease agreement and the council can vote on the proposed agreement next month. If and when the lease agreement comes to an end, Steve will put the fence back to its original place.

#### **Public Comment not on the Agenda - None**

#### **Department Reports**

**Sheriff** – None

**Library** – Mayor Stump read the report. On July 20th, the library hosted Joe Witherspoon from the Cottontail Observatory on the 50<sup>th</sup> anniversary of the Moon Landing. In conjunction with the Senior Center have been holding a memorial sale of Penny Peterson's art collection. The library will be holding their Ice cream Social in the park on September 15<sup>th</sup> from 3:00-5:00 admission is \$5.00.

#### **Fire Department**

Chief Ben Hitchcock gave the report for the Fire Department. They had 6 calls last month and spent between 16 to 17 hours in the month of August. They assisted with trees down after the hailstorm and were called out on multiple mutual aid calls. The department needs volunteers, they are currently down to 10 and on average have 5 people responding to calls. The signs on the new fire truck is complete and looks good. The pumps test should be done in the near future.

#### **Public Works**

Curtis Green reported for public works. The big dip in the road on Hamilton Street has been patched. The sheds at the park has been painted. He had to order a new screen for the sewer pump. There is a lot of moss in the lower sewer pond he thinks may need to be treated. Dan Durham suggested talking to Del Bieroth on the best product to use. Curtis also reviewed the upcoming work schedule. The concrete in front of town hall needs to be replaced. It has become a liability.

**Clerk** – The budget document is complete and will be uploaded to the DOA this week. Ginger will start working on the Annual Financial Report documents to Craig.

#### **Board and Committees**

**MSIT**- Kay Cowell gave the report for MSIT. She thanked Curtis for getting the new lamppost replaced in front of the Prospector and thought the bollards around it looked great!

Kay also reported vandalism to the plaques on the lamppost. The plaque on the lamppost outside of the Moriah Motel has been removed by someone. The lampposts were purchased by the people and donated back to the town. She would like the town to file a police report. Emilie Saylor suggested having the Madisonian come and do an article on the history of the lampposts to let everyone know that they are town property.

MSIT is still working on the corner lot at the city park. They are considering putting in pavers instead of concrete so they would be movable.

**Park District Board**-None

**Public Comment on the Agenda** – none

## ***New Business***

### ***1. Northern Rockies Task Order for a Growth Policy, CIP & Miscellaneous activities***

Task 1 for \$3,920 is to prepare for the Town of Sheridan a CDBG grant application for submission by September 27, 2019. The Grant will follow the submission requirements as published on the Montana Department of Commerce website and proposed work will focus on requesting funding needed to prepare a revised and expanded Growth Policy and Capital Improvement Plan (CIP). The second task of \$4,320 is for general support and planning for ongoing Town of Sheridan projects related to water, wastewater, roads, and other infrastructure. To be used on an as needed basis.

Discussion of our current Growth Policy and Capital Improvement Plan. These two documents are important to have updated when applying for funding through grants.

Dan Durham moves to approve Task Order No. 083019\_A from Northern Rockies Engineering to 1) prepare a CDBG grant application for revisions of the Growth Policy and Capital Improvement Plan (\$3920), and 2) to provide general support services (\$4320) for a total cost of \$8,240. RA seconded the motion. No further discussion. **Mayor Stump called the question for the council members.** The motion carried unanimously.

### ***2. Approve the contract award to Mungas Company***

We received a recommendation from Great West Engineering to award the contract to Mungas Company for the transmission main construction and the distribution system improvements. Rahn Abbott moves to approve the contract award to Mungas Company for the transmission main construction and the distribution system improvements. **Mayor Stump called the question for the council members.** The motion carried unanimously.

### ***3. Rural Development Bond Resolution for well project***

We will postpone the Resolution until next month. The interest rate is estimated to decrease next quarter and we are not in a rush to close the loan at this point.

The minutes from July 8<sup>th</sup> were reviewed. Dan Durham moved to approve the minutes. Mike Walter pointed out a correction and seconded the motion. **Mayor Stump called the question for the council members.** Dan Durham voted yes, Mike Walter voted yes and Rahn Abbott voted yes. Emilie Saylor was absent.

The minutes from August 12<sup>th</sup> were reviewed. Rahn Abbott moved to accept the minutes. Emilie Saylor seconded the motion. **Mayor Stump called the question for the council members.** Mike Walter voted yes, Emilie Saylor voted yes and Rahn Abbott voted yes. Dan Durham was absent.

The minutes from August 20 were reviewed. Mike Walter moves to approve the minutes for the 2019-2020 Preliminary Budget hearing and the Final Budget adoption. Dan Durham seconded. **Mayor Stump called the question for the council members.** Dan Durham voted yes, Mike Walter voted yes, Rahn Abbott voted yes and Emilie Saylor voted yes.

The financials and delinquent utility report for the end of August were reviewed. Dan Durham moved to approve the financial and delinquent reports as presented. Mike Walter seconded the motion. **Mayor Stump called the question for the council members.** The motion carried unanimously.

**Council Reports** – Rahn Abbott spoke to Joe Brummell with DES regarding the unmaintained lots that cause a potential fire hazard. He said that he could write a letter to the owners requesting them to clean up their lots, but it really doesn't have any teeth.

Emilie Saylor brought attention to the highway cleanup done by Valley Church and would like to send them a thank you card on behalf of the Council. Ginger will get some thank you cards.

**Mayors Report** – Mayor Stump discussed the issues with the transmission main alignment along the railroad tracks. When the survey was done, the marks indicating the culverts were not place on the final design. Kit Dale does not want the pipeline installed there, claiming that it will mess up his complex irrigation system. Lewis Burton is studying this and is working on a plan. Great West has agreed to take whatever recommendations he gives. We will propose moving the transmission main 30 feet back and boring the rest. Dan Durham and Rahn Abbott do think we should spend the extra money to please Kit Dale's wishes. There is nothing complex about his irrigation system and it will be simple to bring it back to its original state.

Cold Water Drilling planned on starting the aquifer testing this week but ran into some issues the variable frequency drive and spent the day trouble shooting. The aquifer test takes 72 hours so they will have to wait until next week with the time frame of the water samples going to Energy Lab.

The TSEP contract has been signed so when we have the bills to pay, we can start drawing funds.

Rocky Byers wanted to let the council know, they just got a final word from the under writers and the purchase of the Mill Creek Inn should close in about 30 day.

The recent hailstorm did a lot of damage to the paint on the pickle ball court. Tom Walter wanted to know if the town wants to file a claim. Mayor Stump will call the insurance, were not sure if the cost exceeds the \$1500 deductible.

The Mayor will be out of the office September 21th-28th, October 12th-14th and October 25 through November 3rd.

The next scheduled council meeting falls on a holiday so we will tentatively reschedule it for November 7th.

Rahn Abbott moved to adjourn the meeting. Emilie Sayler seconded the motion. **Mayor Stump called the question for the council members.** The motion carried unanimously.

### **Warrants September 2019**

RAHN ABBOTT	591.15
GINGER GALIGER	2555.72
CURTIS A. GREEN	2818.66
BENJAMIN HITCHCOCK	1306.38
ROBERT C. STUMP	832.47
WILLIAM TALBOTT	1398.12
MICHAEL W. WALTER	588.15
EFTPS ENROLLMENT PROCESS	4364.83
DEPT OF REVENUE	680.00
DEFERRED COMP	100.00
PERS	2511.10
MMIA	79.00
3 RIVERS COMMUNICATION	231.10
ANDY'S SERVICE	42.00
SHERIDAN AUTO PARTS INC	426.50
UTILITIES UNDERGROUND LOCATION CE	20.02
WALTER'S ACE HARDWARE	533.54
WEX BANK	718.62
3 RIVERS COMMUNICATIONS (L)	98.52
AMERICAN WELDING & GAS, INC.	42.91
BADGER METERS, INC	780.00
CITI CARDS	1039.16
ENERGY LABORATORIES INC.	20.00
KNIFE RIVER	515.16
NORTH WESTERN ENERGY	276.00
NORTHWESTERN ENERGY-DECORATIVE LI	54.16
NORTHWESTERN ENGERY-SEWER	1984.79
TAMI'S CLEANING SERVICE	120.00
VERIZON WIRELESS	97.20
AMERICAN WELDING & GAS, INC.	880.26
B & D KEYLOCK	165.00
BEAVERHEAD GLASS	1960.50
DUNNE COMMUNICATIONS, INC TWO-WAY	130.60
HEIMAN FIRE EQUIPMENT, INC.	569.15

MAD TOWNS INTERLOCAL	2000.00
NORTHWESTERN ENERGY	3246.60
POSTMASTER	140.00
SIGNS BY MIKE TILLO GRAPHICS INC	3220.00
SPIFFY BIFFY PORTABLE TOILETS, IN	170.00
ULINE	118.50
DANIEL DURHAM	630.45
EMILIE SAYLER	673.32
LEE & ASSOCIATES LLC	683.46
HEALTH INSURANCE MMIA	2859.15
STATE OF MONTANA DEPT OF UI	107.49
WORKERS COMP MMIA	1628.97
TOTAL	44008.71

Meeting Adjourned at 8:55 p.m.

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Approved: Robert Stump, Mayor

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Attest: Ginger Galiger, Clerk









