

## **Regular Town Council Meeting June 8, 2020**

A regular session of the Sheridan Town Council Meeting was called to order at 6:03 p.m. by Mayor Stump. Council members Mike Walter, Emilie Sayler, Rahn Abbott and Dan Durham were present along with Public Works Director Curtis Green and the Clerk, Ginger Galiger.

Guests: Stephanie Kruer, Cam Gibson, and Mike Dietrich

### **Public Comment Not on the Agenda - None**

#### **Department Reports**

Sheriff – Phillip Fortner was not present. Mayor Stump read the report outloud. During the month of May, Madison County Sheriff's Officers received 22 calls and made 7 traffic stops.

Library – Mayor Stump read the library report for March and April. Due to COVID-19 outbreak the library discontinued their regular meetings and groups and went to a social distancing model in March. In April, the library was closed, keeping with the Shelter in Place order. The library received notice that they have been approved for a Pilcrow Foundation children's book grant, applied for in December.

Attorney – None

Fire Department – Mike Dietrich reported, in the month of April, they received 7 calls: 5 wildland fires, 1 structure fire and a gas leak. In May they has a total of 4 calls, including 1 vehicle accident and a downed power line. The Sheridan Fire Association and the Rural Board are moving forward to get a fire house built. Del Bieroth is the new Rural Board Member. Nondi Harrington will be starting up a capital campaign. The new fire house will have 4 pull through bays, a conference room, and offices. Mayor Stump thanked Mike for volunteering as the interim Fire Chief.

Public Works – Curtis Green reported on the WE Dust Control that is scheduled for the 3<sup>rd</sup> week in July. The estimated cost of the application to cover 4.5 miles is \$10,573.20. Midco tank cleaning and inspection after the water project is complete will cost \$2,578 for the initial cleaning. The parks are looking good. Bob has been putting in many hours getting the sprinkler systems up and running properly.

Clerk/Treasurer – Ginger reported on North West Energy replacing all the lights in town with LEDS. We should see about a 30% cost savings. For years, the town has been charged a flat rate for 14 lights. Through the audit that was done by NWE, it was determined that we have been overcharged and will be receiving a \$13,000 credit. Mike Walter want to know if that credit could be used to get an additional light put on Tolson Lane and Centennial Drive. Ginger will find out.

#### **Boards and Committees**

MSIT – Stephanie Kruer reported that the Main Street Improvement Team has been working on proposals to be presented at next months council for the main street park.

Park Board District – Mayor Stump reminded everyone June 12<sup>th</sup> at 5:30 is the BBQ and the pool opens June 13<sup>th</sup>. There is a COVID-19 waiver form that was sent to Stephanie Kruer to review.

### **Public comment on the agenda - None**

#### **New Business**

##### *1. Rehab Well #5 and the purchase of a Variable Frequency Drive – Discussion*

We are getting close to having our new well on-line and the Mayor would like to start thinking about rehabbing well #5. We do not know the exact condition of the well, but we do have a new pump to be installed. If it is a screened well, the airburst technology may work well. Purchasing a VFD for the well is approximately \$8,500. This will prevent the surge of power that is hard on the system and will reduce electric charges. Discussion on the VFD. Mike Walter would like to give the new well some time to prove itself before taking well 5 off- line. Throughout the summer months we do not want to put any watering restrictions in place.

Mayor Stump gave a brief update on the new well. We passed both bacteria tests, the generator start up and training was done last Tuesday, and the electrician should be here this week to finish up.

## *2. GIS Project*

Once the water project is complete, we have asked Northern Rockies Engineering to help us update our ArcGIS maps for the water, sewer, and stormwater systems. Since completing the maps in 2017 for the Montana State Library, the town has made a lot of changes. We would have new online maps documented with data descriptions and it would make it more usable for town personnel and engineers. The council reviewed the proposal with a cost of \$7028. Mike Walter feels that an accurate maps of our town's infrastructure is an important tool and asked if we would get new printed maps. Discussion

Mike Walter moves to approve the funding of \$7028 to update the GIS mapping. Emilie Sayler seconded the motion with the comment, every time an engineer or contractor presents us with an estimate, they always come back with additional costs. **Mayor Stump called the question for the council members.** Motion passes unanimously.

## *3. Mungas Change Order #3*

Change order No 3 is requesting an additional \$8,042.05 in costs and an additional 12 days to the approved work schedule. Mayor Stump discussed in detail the additional 16 items that were identified as the project moved along. Additional service lines, valves, and a total of 120 feet of additional water mains down Tolson Lane and Wisconsin Creek. Rahn Abbott moves to accept change order #3. Mike Walter seconded the motion. **Mayor Stump called the question for the council members.** Motion passes unanimously.

## *4. RD/TSEP/SRF draw request*

The next draw request from Rural Development is for \$96,230.87. TSEP/SRF is \$294,589.44. The majority of the draw is to reimburse Mungas, Great West Engineering and 2 small invoices for Northern Rockies Engineering. This will also be their final payment on the well portion of the project. Emilie Sayler moves to approve the draw request from RD/TSEP/SRF. Rahn Abbott seconded the motion.

**Mayor Stump called the question for the council members.** Motion passes unanimously.

## **Consent Agenda –**

The minutes for the May 11<sup>th</sup> were reviewed. Rahn Abbott moves to approve the meeting minutes and Emilie Sayler seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

The delinquent utility billing was reviewed, and the clerk is requesting permission to write off 2 accounts. A bill for 302 E. Hamilton from December 2019 and January 2020 for a total of \$231.07 and 308 S. Main St. for half of October & November of 2019 for \$156.17. Both homes were sold prior to me being able to collect. Since then the Mayor has spoke with the title company and they have been assisting in that transaction when home ownership changes hands. I know the town is not going to get the money for these accounts and it would be cost prohibited to request our attorney's assistance. Emilie Sayler moved to write off the two accounts suggested. Mike Walter seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

The financials for the month of May were reviewed. Rahn Abbott moves to approve the financials for May and Emilie Sayler seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

## **Councils Report**

Dan Durham announced that he is having to step down from his position on the council. He and his wife have moved out of the town limits which means that he no longer qualifies to be on the council. Mayor Stump thanked Dan for the time that he was with us and he will be missed by all of us. Dan was also a signer on the towns account and that will need to be filled. Ginger asked Emilie Sayler if she could be the new signer going forward. Everyone was satisfied with that choice.

Mike Walter is trying to get a focus group together to move forward with plans for our parks. He is also encouraging the public to start putting thought into the direction of the town as we work on the Capital Improvement Plan and Growth Policy.

## **Mayors Report**

Mayor Stump directed his question to Attorney Kruer regarding a recent issue that has come up. Who is responsible for fence repairs when it comes to needing repairs? Discussion of what the Montana Code states. We have made repairs in the past, but it should not always be the towns responsibility.

Dan Durham made a motion to adjourn tonight's meeting. Emilie Sayler seconded the motion.  
**Mayor Stump called the question for the council members.** The motion passes unanimously.

**Warrants June 2020**

CHAD C. CHRISTENSEN	2793.26
GINGER GALIGER	2632.19
CURTIS A. GREEN	3772.82
ROBERT C. STUMP	161.29
WILLIAM TALBOTT	1524.14
DEFERRED COMP	100.00
EFTPS ENROLLMENT PROCESS	4449.31
PERS	2623.88
DEPT OF REVENUE	731.00
UI STATE OF MONTANA	116.08
MMIA	79.00
ANDY'S SERVICE	1098.00
KENWORTHY ELECTRIC, INC.	816.95
KRUER LAW FIRM, P.C.	520.00
MSU LOCAL GOVERNMENT CENTER	150.00
NORTHWEST PIPE FITTINGS,INC	279.72
ROBERT STUMP	253.42
SHERIDAN AUTO PARTS INC	7.52
SHERIDAN/ALDER PARK DISTRICT	7000.00
U.S. POSTAL SERVICE	120.00
US BANK-Spa Lockbox	8316.25
UTILITIES UNDERGROUND LOCATION CE	36.40
WALTER'S ACE HARDWARE	512.78
WEX BANK	265.26
WOMACK'S PRINTING PLACE	216.00
3 RIVERS COMMUNICATION	230.42
3 RIVERS COMMUNICATIONS (L)	94.47
CITI CARDS	406.37
ENERGY LABORATORIES INC.	42.00
MADISON COUNTY CLERK AND RECORDER	45.00
MONTANA LEAGUE OF CITIES AND TOWN	274.54
NORTH WESTERN ENERGY	276.00
NORTHERN ROCKIES ENGINEERING, INC	1224.00
NORTHWESTERN ENERGY	138.17
NORTHWESTERN ENERGY-DECORATIVE LI	51.03
NORTHWESTERN ENGERY-SEWER	1918.66
ROBERT STUMP	203.40
TAMI BURNEY	120.00
NORTHERN ROCKIES ENGINEERING, INC	1629.52
POSTMASTER	140.00
RUBY VALLEY TREE SERVICE	685.00
U.S. BANK TRUST SPA LOCKBOX CM969	13130.19
VERIZON WIRELESS	96.75
BEACON BUSINESS CENTER	27.50
BLUETARP CREDIT SERVICES	9.90

ENERGY LABORATORIES INC.	64.00
KRUEER LAW FIRM, P.C.	780.00
NORTH RIDGE FIRE EQUIPMENT	199.93
NORTHWESTERN ENERGY	1591.14
SHERIDAN AUTO PARTS INC	172.15
SONETICS CORPORATION	2914.80
UTILITIES UNDERGROUND LOCATION CE	11.30
HEALTH INS. MMIA	2307.15
DANIEL DURHAM	362.40
WORKERS COMP MMIA	1791.21
	69512.27

Meeting adjourned 7:49 p.m.

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Approved: Mayor Robert Stump

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Attested: Clerk Ginger Galiger

