

## **Regular Town Council Meeting June 21, 2021**

A regular session of the Sheridan Town Council Meeting was called to order at 6:00 p.m. Mayor Stump, Council members Mike Walter, Rahn Abbott, Corey Theis, Emilie Sayler were present along with Clerk, Ginger Galiger and Duke Gilman, Public Works.

Guests: Z. Wade & Suzi Hampton and April Gerth

### **Pledge**

April Gerth is a Civil Engineer and serves on the County Planning Board. April was invited to come and give a high overview of what zoning entails. Zoning is a collaborative effort that begins with educating people on the benefits. Zoning protects the value of property, it allows you to implement setbacks, building heights, signs, limits Air B&B's. It would require people to have building permits which will protect property values. The town could also implement impact fees that would protect the cost to the town if a large subdivision came in. Creating zoning is a long process which can be citizen initiated. We would also need a zoning commission and an adjustment committee. The Town of Sheridan is going to continue to grow but zoning could help to control what comes into the town.

### **Public Comment Not on the Agenda – None**

#### **Department Reports**

Sheriff – In the month of May, there was a total record of 8 records in the Town of Sheridan.

Library – Mayor Stump read the meeting minutes from May 11, 2021. The window replacement was schedule for June 16<sup>th</sup> and has been completed. The Friends of the Library raised \$5,797.89 to help cover the cost. Filling the assistant position has been difficult due to the hiring wage of \$10.00 per hour. Carol Delisi was hire on 6/17/2021 on a part time, temporary basis for this summer.

Attorney – Attorney Kruer was not here.

Fire Department – Rahn Abbott reported for the month of May. The department received 3 calls, one cancelled while in route. 1 medical assist and 1 grass fire outside of town. They have received 10 new-used air packs and masks. A large portion of that was paid for by the Rural Board. Through the DNRC program they received a Bobcat skid steer and have secured an UTV.

Public Works – Duke Gilman spent 3 days in Great Falls in May attending a wastewater course and passed his test. He will be fully certified in on year. He ran the generator for a full 12 hours during the scheduled power outage and everything worked the way it should. Bob has been replacing the sprinkler system in the Main Street Park. We were experiencing issues with the transducer at the water tank that was causing the pumps to turn off and on. MET returned and moved the transducer to another area which seems to have alleviated the problem. The water demand has been extremely high for this time of year, and we have both well 5 and 6 online. RE Miller will be here July 12<sup>th</sup> to grade the road and WE Dust will be here on the 14<sup>th</sup> to Meg Chloride. MTRW did a sludge review of the lagoons and they were very good.

Clerk/ Treasurer – Last week the Town received \$94,767.99, the 1<sup>st</sup> Tier money of the ARPA distribution.

#### **Boards and Committees**

MSIT – The cement pad is done and the ladies with MSIT have planted some grasses last week and soaker lines are in place. Tables and benches have been ordered.

Parks District Board – The pool opening BBQ was last Friday night. They continue to have issues with the boiler, so the water is still cold.

Fire Station Association – The last meeting was attended by all entities and the Association has not met since then.

**Public comment on the agenda – None**

**Old/Unfinished Business - None**

## **New Business**

### *1. WWC Engineering Contract Transfer*

The transfer document paperwork for WWC acquiring Northern Rockies Engineering was signed today. NRE will stay together as a team under Scott Payne and Jeremy Fadness will be our lead Engineer for the town. WWC will be our Engineering firm for the remainder of the contract term we had with NRE.

Emilie Saylor moves to approve the contract transfer. Mike Walter seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

### *2. SRF A/B draw request*

The SRF draw request from the loan is \$1635.00 and \$1,636.00 from grant fund to pay for additional attorney fees and to reimburse Great West Engineering for post construction work done for services provided from March 21<sup>st</sup> through April 17<sup>th</sup>, 2021. We are hopeful that this will be the last draw. Mungas was here last week to complete some warranty work. Dales are still disagreeing with the completion of the job so we will have the surveyors return. Mike Walter moves to approve the draw request from SRF A & B. Rahn Abbott seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

### *3. Task Order #WWC-1 Wastewater System ARPA Tier 3 Funding Application*

WWC will assist the Town of Sheridan in applying for the Tier 3 ARPA competitive funding for the wastewater system. The cost will not exceed the amount of \$17,000. Emilie Saylor moves to approve work order #WWC-1. Corey Theis seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

### *4. Water leaks and adjusting sewer averages*

Larry Keller, the owner of the Sheridan Trailer Court discovered a large leak in one of his trailers this Spring. He repaired the leak as soon as he was aware of it. The leak began in the month of March which will affect his sewer rate average for the upcoming year. Larry has asked for that month to be adjusted when recalculating his averages. The Council has approved other adjustments in the past. Corey Theis moves to approve the sewer average adjustment. Emilie Saylor seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

### *5. Watering restrictions*

Mayor Stump spoke about the unbelievable amount of water being used for the middle of June. As much as he does not want to put watering restrictions in place, he feels that we should go back to asking residence to water every-other day according to your address odd/even. He spoke with Del Bieroth who said that he has already had to turn water off to many ditches. The wells are doing well for now, so he does not want to set the hours for watering. Rahn Abbott does not want to put watering restrictions in place because we are in the business to sell water and it 's hard to justify restrictions when we have the water. I mentioned other surrounding communities that have already put restrictions in place. This is a very hot, dry year. Discussion. Corey Theis moves to impose the watering restrictions. Emilie Saylor seconded the motion. **Mayor Stump called the question for the council members.** Corey Theis voting yes, Emilie Saylor voting yes, Mike Walter voting yes and Rahn Abbott voting no. The motion passes.

### *6. Review letter of interest/ Oath of Office*

Wade Hampton submitted the only letter of interest to fill the vacant seat. The Council had the opportunity to read the letter. Mayor Stump asked Wade to tell the Council about himself. Wade introduced himself and talked about his years here in Sheridan and his interest in making a difference to the town. Rahn Abbott moves to accept Wade's letter of interest. Mike Walter seconded the motion. **Mayor Stump called the question for the council members.** Emilie Saylor voting yes, Mike Walter voting yes, Rahn Abbott voting yes, and Corey Theis abstained. The motion passes.

Mayor Stump swore in Z. Wade Hampton to fill Corey Theis seat and welcomed him aboard.

The meetings minutes from the Public Hearing and Regular Council meeting on May 10th were reviewed. Rahn Abbott pointed out an error in the spelling of Corey' name. Rahn Abbott moves to approve the meeting minutes as presented with the one correction. Corey Theis seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

The financials and utility delinquent reports were reviewed. Rahn Abbott moves to accept the financials and utility delinquent reports as presented. Corey Theis seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

### **Councils Report**

Corey Theis recently built a house in the subdivision on Bieler Lane past Ray Lane, he wanted us to be aware of the situation with the County regarding the road. The County wants the homeowners to pay to fix the road and then they will take it over. The road is in very poor conditions and is on private ground. If the road is repaired, it would open it up to be a very busy road. 50% of the residence in that area do not want it fixed. Coulter Kenworthy pays the property taxes on the ground and can have it fenced off.

Mike Walter asked about hiring a grant writer to help us actively accomplish projects such as the parks improvements. Mayor Stump said he would like a priority list to do so. Emilie Sayler said that she would be happy to help with that. She also reported that the Sheridan Day's group has received their 501C3.

### **Mayor's Report**

Mayor Stump thanked Corey for his time spent on the Council. On Friday, Bob filed for the mayor's position. He would like to continue to work in the Public Works position for another month or two to finish up some things. They would like to have a second person available to cover some weekends and be on call when Duke is away.

Corey Theis moves to adjourn tonight's meeting. Emilie Sayler seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

Meeting adjourned 8:20 p.m.

### **Warrants June 2021**

GINGER GALIGER	\$2,748.45
DUKE GILMAN	\$3,394.72
ROBERT C. STUMP	\$2,857.55
WILLIAM TALBOTT	\$1,645.51
EFTPS ENROLLMENT PROCESS	\$3,628.42
DEPT OF REVENUE	\$623.00
ED COMP ST OF MT OF DEFERRED COM	\$214.91
PERS	\$1,808.02
UI INSURANCE STATE OF MT	\$79.54
3 RIVERS COMMUNICATION	\$228.47
AERZEN USA CORP	\$3,370.00
CAPITAL ONE TRADE CREDIT	\$64.45
GILMAN, DUKE	\$148.80
MMIA	\$79.00
ROBERT STUMP	\$108.07
U.S. BANK-SpA Lockbox	\$8,158.75
U.S. POSTAL SERVICE	\$150.00
WALTER'S ACE HARDWARE	\$222.64
WEX BANK	\$507.26
3 RIVERS COMMUNICATIONS (L)	\$198.02
360 OFFICE SOLUTIONS	\$94.41
CITI CARDS	\$783.30
MONTANA LEAGUE OF CITIES AND TOWN	\$285.27
NORTH WESTERN ENERGY	\$276.00
NORTHERN ROCKIES ENGINEERING, INC	\$3,593.00
NORTHWESTERN ENERGY	\$739.39
NORTHWESTERN ENERGY-DECORATIVE LI	\$56.66
NORTHWESTERN ENGERY-SEWER	\$1,669.96
SAFEGUARD BUSINESS SYSTEMS	\$356.12

SHERIDAN AUTO PARTS INC	\$281.20
THE MADISONIAN LLC	\$56.00
UTILITIES UNDERGROUND LOCATION CE	\$30.94
VERIZON WIRELESS	\$69.19
AERZEN USA CORP	\$3,120.00
ANDY'S SERVICE	\$335.00
ENERGY LABORATORIES INC.	\$22.00
INDUSTRIAL CHEM LABS	\$626.24
MUNICIPAL EMERGENCY SERVICES	\$3,200.00
NORTHWESTERN ENERGY	\$1,688.91
POSTMASTER	\$144.00
SPIFFY BIFFY PORTABLE TOILETS, IN	\$356.50
U.S. BANK TRUST SPA LOCKBOX CM969	\$16,327.29
STINE ELECTRONIC & AUTOMOTIVE	\$11,172.00
CAPITAL ONE TRADE CREDIT	\$37.50
ENERGY LABORATORIES INC.	\$185.00
MMCT & FOA	\$50.00
RE MILLER & SONS	\$4,740.00
SHERIDAN/ALDER PARK DISTRICT	\$1,000.00
THE MADISONIAN LLC	\$325.00
WE DUST CONTROL INC	\$9,363.98
CAROL DELISI	\$158.61
COREY THEIS	\$410.57
MMIA HEALTH INSURANCE	\$1,477.15
MMIA WORKERS COMP	\$734.04
TOTAL	\$94,000.81

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Approved: Mayor Robert Stump

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Attested: Clerk Ginger Galiger

