

## **Regular Town Council Meeting March 8, 2021**

A regular session of the Sheridan Town Council Meeting was called to order at 6:00 p.m. Mayor Stump, Council members Mike Walter, Rahn Abbott, Corey Theis, Emilie Saylor were present along with Clerk, Ginger Galiger and Duke Gilman, Public Works.

Guests: Stephanie Kruer, Gary & Doris Hilliker, Steve & Joyce Dobb, Brad & Janet Schwend , Bill Lev, Dawn Marie Buttrey and Morgan Scarr with Amatics CPA Group join by go to meeting.

Call to Order: 6:00 p.m.

### **Pledge**

Dawn Marie Buttrey came tonight to talk to the Council about volunteer week, April 18<sup>th</sup> through the 24<sup>th</sup>. With the combined effort of the community, Dawn Marie would like to find people who need some assistance such as yard clean up, cleaning out garages, helping nonprofit organization, etc. If we know of anyone in need of such help, she asked that we email her. Mayor Stump is willing to have the town dump truck available to take loads of trash to the dump.

Morgan Scarr with Amatics CPA joined the go to meeting to report on the audit for fiscal year end 2020. Based on the audit work as presented, they are materially correct. A Federal audit was completed due to the federal funding of capital expenditures exceeding \$750,000 with no issues in compliance. There are the same two deficiencies as previous years. Adequate segregation of duties with regard to the utility cash receipts and appropriately identifying and capitalizing capital assets. Work completed in June should have been paid in June. There were no questions from the Council. Mike Walter moves to approve the audit report for fiscal year 2020. Emilie Saylor seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

Gary Hilliker came to follow up from the last meeting regarding conflict of interest. He wondered why they were not invited to the meeting since they submitted the letter. Gary owns a lot next to his home and questioned the ability of hooking onto the system in the future if desired. Discussion on the census numbers, median household income and the monitoring system. Mayor Stump explained that we are working on getting a real monitoring system. Prior to building the new lagoon, the town did a lining project on many of the sewer pipes to prevent infiltration. We will be focusing on lining any of the sewer pipes that were not done in the past. We know that ground water is getting into the system. Steve Dobbis feels that conducting the wastewater study during the pandemic when many businesses were closed may not result in good data.

### **Public Comment Not on the Agenda – None**

#### **Department Reports**

Sheriff – There was a total record of 6 records. 2 animal complaints; 1 death notification; 1 vandalism; 1 scam crimes; 1 citizen assist. This is the first report using the Counties new CAD system.

Library – none

Attorney – none

Fire Department –Mike Dietrich reported receiving 2 calls in February, 1 gas leak and 1 false alarm with 3.5 respondents. The tender that was purchased by the Rural Board is being stored at Jeff Gerth's place and will stay dry in the winter months.

Public Works – Duke Gilman took the 2 water certification tests and is waiting for the results. Bob and Duke finished installing the new compressors in the blowers. Those compressors will be refurbished and then the 3<sup>rd</sup> one will be replaced. Continue to take lead and copper samples, they are about half done for this 6 month testing cycle. Bob said he would request reducing the number of samples and go down to once a year. There has been an issue with a sewer backing up on Wisconsin Creek Road, the owners have had to have Rotor Rooter come out 2 times in just a couple weeks. Bob feels that it may have to do with the new water man. He has scheduled Rotor Rooter to come back with a camera to see what the issue is. A sink hole has developed in the front of 313 Mill St., Mungas will come out and fix that issue. There is also a sinking culvert on Crofoot St. near the school. Duke will try to find a culvert to replace it. Bob contacted

around a dozen residence regarding leaks after meters were read in February. The meter at the Post Office froze and broke so that meter was replaced, and the bill will be adjusted.

Clerk/ Treasurer – Ginger reported that the early rate adjustment for health insurance is projected to be a 2% to 4% increase for the next fiscal year. There has been an overall rate decrease of 26.67% in our worker's compensation rates beginning January 1, 2021.

### **Boards and Committees**

MSIT –

Parks District Board – The pizza fund raiser was a success. They made 250 pizza and sold them all.

Fire Station Association – Mike reported that the election of officer took place at the last meeting.

**Public comment on the agenda** – Gary Hilliker asked how many volunteers are on the fire department? Mike Dietrich told him there are 10 members currently.

### **Old Business**

#### *1. Northern Rockies Engineering Proposed Task Orders*

##### *a. Wastewater Pump and Motor Investigation*

We have experienced numerous failures over the last several years, requiring expensive pump repairs and replacements. This investigation is to determine the cause of the failures and make recommendations for pump replacement or system upgrades. The cost estimate is \$3,575.00.

##### *b. Wastewater Collection system Investigation*

In 2011 many of the sewer lines were re-lined. We need to determine what lines have yet to be done. This will help the infiltration and have an impact on the capacity and efficacy of the wastewater lagoon. The town budgeted for this project for the last several years. The cost is \$10,413.00.

##### *c. Wastewater Monitoring System*

To research a flow monitoring device and evaluation to improve the accuracy and storage of flow data.

The cost estimate is \$5,002.

Discussion on the effectiveness of sewer lining. It has a life expectancy of 50 years and the money is already in the budget. The town will be able to do the camera work. An efficient flow monitor will allow us to use a flow rate instead of a population. We could report and annual flow rate to DEQ upon request.

Mike Walter moves to approve Northern Rockies Engineering Task Orders. Corey Theis seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

### **New Business**

#### *1. Resolution 2021-1 A Resolution Supporting the Naming of the DeHorty Flat in Recognition of Early Sheridan Pioneers*

William and Kathleen Lev purchased land and built a home at 144 Mill Gulch Road

Bill Lev gave a short history lesson on the DeHorty family along with Resolution 2021-1 to the Council. He has filed an application with the U.S. Board on Geographic Names, a part of the U.S. Geological Survey, to name a portion of their land on Mill Gulch Road “The DeHorty Flat”, in recognition of the DeHorty family and all Montana pioneers. This resolution will serve solely as a letter of support from the Town of Sheridan and no distribution of any funds related to the application or naming of the DeHorty Flats.

Mike Walter moves to approve Resolution 2021-1. Corey Theis seconded the motion. No further Discussion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

#### *2. Revise Employee Handbook to address holiday pay*

I would like to revise the employee handbook by inserting the following:

Regular full- time employees will be paid for 8 hours. If an employee is called into work on the holiday, it will be treated like overtime pay at time and half. Corey Theis moves to approve the revised employee handbook to address the holiday pay. Rahn Abbott seconded the motion. No further discussion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

The meetings minutes from February 8<sup>th</sup> were reviewed along with claims from January. Rahn Abbott moves to approve the minutes from February 8<sup>th</sup> and the claims from January. Corey Theis seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

The financials were reviewed and there are no delinquent utilities this month. Rahn Abbott moves to approve the financial report. Emilie Saylor seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

### **Councils Report**

Corey Theis asked how the inspection went with Kitt Dales property. Mayor Stump reported having met last week with Stephanie Kruer, Collette Anderson, Kipp with Mungas, Lew Burton along with Kitt and Stacy Dale. There were about a dozen items that Dale's felt needed to be corrected. The ground has settled so there is some more dirt work that needs to be done, fence work and the weeds need to be sprayed. Mungas was planning on coming back to spray the weeds in the spring. The Mayor believes this should be warranty work, but we do have additional SRF funding.

Emilie Saylor stated that baseball season is getting ready to start. This Sunday they will be doing some minor repairs on the field. The weeds need to be sprayed and the grass fertilized. Brad Schwend know of a donor that is willing to help out. Discussion on making the big ball field smaller and more usable, this would also allow for more parking.

### **Mayor's Report**

Someone from the school has requested the town make Madison street, between Crofoot and Poppleton, a one-way street Monday through Friday from 7:00 am to 9:00 am. This would stop parents from dropping their kids off on the wrong side of the road. This is a safety issue. Rahn Abbott feels that this should fall back on the school. Letters need to be sent out to remind parents where to drop their kids off. Discussion.

Emilie Saylor moves to adjourn tonight's meeting. Rahn Abbott seconded the motion. **Mayor Stump called the question for the council members.** The motion passes unanimously.

Meeting adjourned 8:10 p.m.

### **Warrants March 2021**

GINGER GALIGER	2951.39
DUKE GILMAN	3459.76
ROBERT C. STUMP	2857.55
WILLIAM TALBOTT	1595.35
EFTPS ENROLLMENT PROCESS	3582.16
DEPT OF REVENUE	632.00
DEFERRED COMP	100.00
PERS	1825.53
UI STATE OF MONTANA DEPT OF	76.01
BADGER METERS, INC	780.00
KENWORTHY ELECTRIC, INC.	1101.88
MMIA	79.00
MUNICIPAL EMERGENCY SERVICES	898.46
NORTHWESTERN ENERGY	1301.64
ROBERT STUMP	418.65
SHERIDAN AUTO PARTS INC	205.80
SHERIDAN/ALDER PARK DISTRICT	7000.00
WALTER'S ACE HARDWARE	167.27
WALTER'S FAMILY FOODS	49.99
WEX BANK	362.17
3 RIVERS COMMUNICATION	228.42
3 RIVERS COMMUNICATIONS (L)	93.23
CITI CARDS	368.05
MADISON COUNTY FINANCE DEPARTMENT	1559.00
MONTANA RAIL LINK INC.	325.00
NORTH WESTERN ENERGY	276.00

NORTHERN ROCKIES ENGINEERING, INC	7187.50
NORTHWESTERN ENERGY	90.08
NORTHWESTERN ENERGY-DECORATIVE LI	92.52
NORTHWESTERN ENGERY-SEWER	1800.64
ROBERT STUMP	215.32
SHERIDAN FIRE RELIEF ASSOCIATION	1559.00
TAMI BURNEY	120.00
A+ ELECTRIC MOTOR, INC	4875.00
ENERGY LABORATORIES INC.	85.00
GREATER RV CHAMBER OF COMMERCE &	55.00
KENWORTHY ELECTRIC, INC.	1390.72
KRUEER LAW FIRM, P.C.	1560.00
L. N. CURTIS & SONS	630.00
NORTHWEST PIPE FITTINGS,INC	6658.24
POSTMASTER	144.00
Franklin Rooter Inc. DBA Roto Roo	225.00
TWEnterprises, Inc.	840.08
Franklin Rooter Inc. DBA Roto Roo	225.00
HAMSTRA, CHUCK & PATTY	550.00
LEE'S OFFICE CITY	128.43
NORTHWESTERN ENERGY	1886.69
INSURANCE MMIA	1477.15
WORKERS COMP MMIA	718.02
TOTAL	64807.70

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Approved: Mayor Robert Stump

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Attested: Clerk Ginger Galiger

